



**AUTOMOTIVE
DEVELOPMENT CENTRE (P21)**



**OCCUPATIONAL SAFETY
COMPLIANCE FORM
(DOC. NO.: WF/01/adc-02-1)**

DATE :	DURATION/TIME :		
COURSE / SUBJECT :	PPE, EQUIPMENT & MACHINERY :		
PURPOSE :			
SUPERVISOR :			
NAME	STAFF/MATRIC NO.	SIGNATURE	CONTACT NO.

1. I have been briefed on the safety procedures by the supervisor/research officer/asst. engineer.
2. I have been given a demonstration on the operation of equipment and machinery to be used with the correct methods and safety procedures.
3. I have been provided with all of the personal protective equipment (PPE) required for my laboratory work.
4. I will remain vigilant and cautious over the potential hazards while working in a laboratory.
5. I will always make sure that the work activities will be done without endangering myself and others around me.
6. I will always practice safe and ethical work culture within the environmental requirements.
7. I will always seek advice and services from the staff/officer in charge whenever necessary.
8. I will inform the staff/officer in charge in the event where there is/are potential problem/s while working in the laboratory.
9. I am fully understood and agreed with all of the procedures that have been outlined and will follow them while working in the laboratory.
10. Any injury / ies and/ or accident /s on myself or others because of negligence, it is my responsibility.

OFFICE / LABORATORY USE

1. In accordance with the requirements of the **OSH Act, 1994**, all the information and requirements in accordance with article 1-10 above have been met.
2. **All safety-related procedures and guidelines** have been adopted and implemented.

Supervisor Signature & Stamp,

Approved By,

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Date:

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Date