

## RCEE 2020 VIDEO PRESENTATION SUBMISSION GUIDE

1. Please prepare **5 minutes (maximum duration) video presentation** with either of the following options:
  - Narrated presentation (PPT slides with both voice and webcam camera).OR
  - Narrated presentation (PPT slides with voice only; include the photo of presenter at the first page and last page of PPT slides).OR
  - Any other creative methods of presentation.
2. File format of recorded video: **MP4**. No YouTube link allowed for the presentation.
3. File name of recorded video: **rcee2020.paperID.presenter\_name.mp4** (Example: rcee2020.071.zakiyamani.mp4).
4. Please keep the oral presentation duration **NOT MORE than 5 minutes** and the video file under **220Mb** in size.
5. All information such as the **title of your paper, author's name, affiliation** as well as your **photo** must appear on the **first slide of your presentation**.
6. All presentation must be in **English**.
7. **No background** music allowed.
8. You are required to fill up the consent form and submit it together with video presentation at this link : <https://forms.gle/ahST4CGf1m3pN2zs5>

### Examples of recording method:

- Using PowerPoint built in function to record video presentation.
- Using Zoom.US, Webex, Microsoft Team, Google Meet etc, to record video presentation.
- Using audio recording tool to record the voice and integrate with the video.
- Any other methods which could satisfy the requirement of recorded video in Option 1 or Option 2 (please search for more information online if you are not sure how to do it).