

IMEDiTEC2025 Manuscript Preparation Guidelines

Manuscripts submitted to iMEDiTEC2025 must be an original work, do not contain any plagiarized material and have not been published or under consideration for publication elsewhere. All article submissions will be peer-reviewed. Submissions directly mailed to the editorial office will not be processed. Please use the following guidelines to prepare your article.

1. Types of Paper

Research Articles: Research Articles presents original research that is expected to present a major advancement and contribution to the body of knowledge or the particular area. Research Articles follows the format provided in the guide to authors. The content includes an abstract, an introduction, materials and methods, results, discussion and conclusion. The supplementary materials that support the paper's conclusions are welcomed.

Reviews: Review articles summarise and describe new developments of interdisciplinary significance as well as proposing new future research directions based on that review. Reviews contain an abstract, an introduction that outlines the main theme, subheadings, and the future direction for resolving research questions.

2. Language

All articles submitted must be written in British English language. The Editorial Board does not offer major copyediting services; therefore, it is the author's responsibility to ensure that the English language is thoroughly revised before submitting the work for publication. It is the responsibility of the authors to send their articles for grammar and editing services. Editorial Board reserves the right to reject a manuscript if the use of language is deemed too poor.

3. Title and Authors

- Title of manuscript
- Full name of all authors
- Full postal address of all authors' institutions including postal/pin codes
- Details of the corresponding author (name and email)

4. Abstract

The abstract should be an informative synopsis/summary of your manuscript.

- All abstracts for original articles should follow the structured format, with the headings Introduction, Methods, Results and Conclusion. The word count should not exceed 250 words.
- Abstracts for Review articles and Case reports should follow the unstructured format. There is no need to divide the abstract into different sections. The word count should not exceed 150 words.

References should be avoided, but if essential, they must be cited in full, without reference to the reference list. Also, non-standard or uncommon abbreviations should be avoided, but if essential they must be defined at their first mention in the abstract itself.

5. Keywords

Immediately after the abstract, provide a maximum of 5 keywords, avoid general and plural terms and multiple concepts (avoid, for example, “and,” “of”). Be sparing with abbreviations: only abbreviations firmly established in the field may be eligible. Use comma (“,”) to separate the keywords. These keywords will be used for indexing purposes. Check and confirm that the keywords are the most relevant terms found in the title or the Abstract, should be listed in the medical subject headings (MeSH) list of Index Medicus found in <http://www.nlm.nih.gov/mesh/meshhome.html>

6. Article structure

Divide your article into clearly defined sections. Any subsection may be given a brief heading. Each heading should appear on its own separate line. Details on formatting:

- Times New Roman font, size 12, with double-line spacing. The left, right, top and bottom margins should be 2.54 cm (1 inch).
- Do not use boldface for emphasis within the text
- Numbers one to ten are written out in words unless they are used as a unit of measurement, except in figures and tables
- Use single hard-returns to separate paragraphs. Do not use tabs or indents to start a paragraph
- Do not use the automated features of your software, such as hyphenation, headers, or footers (especially for references). You can use page numbering

7. Figure

- Abbreviate “Figure” as “Fig., e.g. Fig. 1, Fig. 2.
- Number the figures consecutively in Arabic numerals (e.g. Fig. 1, Fig. 2) in the order of their first citation in the text.
- Images as TIFF/JPEG files should be submitted with a minimum resolution of 300 DPI and a minimum dimension of 1,000 x 1,000 pixels. Colour images should be submitted in CMYK format, instead of RGB format.
- Letters, numbers and symbols should be clear and even throughout and of sufficient size so that when they are reduced in size for publication, each item will still be clearly identifiable
- If a Figure has been published, acknowledge the original source and submit written permission from the copyright holder to reproduce the material.

8. Table

- Number the tables consecutively in Roman numerals (e.g. Table I, Table II, Table III) in the order of their first citation in the text
- Provide a brief title, which should be shown at the top of each table
- The main table heading should be in 10 point Times New Roman font, BOLD
- Legends should be in 10 points, single-spaced
- Tables should be in 8-point Times New Roman font, single-spaced
- Headings within tables should be in 8 points BOLD
- Place table explanations in the footnotes of the table
- Explain all non-standard abbreviations in the footnotes to the tables
- Obtain permission for publication before submission of the manuscript and acknowledge fully if data from another published source is used

9. Clinical Figure

The ideal Clinical Picture provides visual information that will be useful to other clinicians. Clinical Pictures should be interesting, educational, and respectful of the patient. iMEDiTEC2025 is less interested in pictures that simply illustrate an extreme example of a medical condition. Authors must

obtain signed informed consent for publication.

Use no more than 450 words, with no references. The text should include brief patient history and must put the image in context, explaining what the image shows and why it is of interest to the general reader.

10. Drug names

Recommended international non-proprietary name (rINN) is required.

11. Reference

General instruction for reference:

- The citation and bibliographical style of all reference sources (book, chapter in a book, journal articles and internet) should adhere to the Vancouver citation style and must supplement with a digital object identifier (DOI). The reference can be cited without a DOI if it does not have a DOI.
- If you use reference managing software such as EndNote, Mendeley or RefWorks, you may opt for the “Springer Vancouver” style for reference formatting.
- References in text, table and legends should be numbered in brackets (e.g. [1], [1, 4], [1-3] and [1, 3-5]) and cited consecutively in the order of appearance in the manuscript.
- Two references are cited, separated by a comma, with space. Three or more consecutive references are given as a range with an en rule.
- References in tables, figures and panels should be in numerical order according to where the item is cited in the text
- If there are six authors or fewer, give all six in the form: surname space initials comma
- If there are seven or more, cite the first six names followed by et al.
- For a book, give any editors and the publisher, the city of publication, and the year of publication
- For a chapter or section of a book, cite the editors, authors and title of the section, and the page numbers (<http://www.ncbi.nlm.nih.gov/books/NBK7271/#A34171>)
- For online material, please cite the URL, together with the date you accessed the website
- Do not include references in the abstract.

Reference Style for Books:

Standard Format for Books

Author Surname Initials. Title: subtitle. Edition (if not the first). Place of publication: Publisher; Year. [Include DOI if available].

- Book with 1-6 authors/editors
Abul A, Lichtman A, Pillai S. Cellular and molecular immunology. 7th ed. Philadelphia: Elsevier Saunders; 2012.
- More than 6 authors/editors (Book, Chapter in a book & etc.)
Fauci AS, Braunwald E, Kasper DL, Hauser SL, Longo DL, Jameson JL, et al. Harrison’s Principles of Internal Medicine. 17th ed. New York: McGraw Hill; 2008.
- Chapter in a book
Vidyadaran S, Ramasamy R, Seow HF. Stem cells and cancer stem cells: Therapeutic Applications in Disease and Injury. In: Hayat MA, editor. New York: Springer; 2012.
- Corporate/Organisation as Author
Canadian Dental Hygienists Association. Dental hygiene: definition and scope. Ottawa: Canadian Dental Hygienists Association; 1995.

- E-book
Frank SA. Immunology and Evolution of Infectious Disease [Internet]. Princeton: Princeton University Press; 2002 [cited 2014 December 17]. Available from:
<http://www.ncbi.nlm.nih.gov/books/NBK2394/pdf/TOC.pdf>. doi/book/10.xxxx/xxxxxxxxxxx

Reference Style for Journal Articles:

Standard Format for Journal Articles

Author Surname Initials. Title of the article. Title of the journal abbreviated. Year of Publication: Volume Number (Issue Number): Page Numbers. DOI

- Journal article 1-6 authors
Dazzi F, Ramasamy R, Glennie S, Jones SP, Roberts I. The role of mesenchymal stem cells in haemopoiesis. Blood Reviews. 2006;20(3):161-71. doi: 10.1016/j.blre.2005.11.002.
- Journal articles with more than 6 authors
Leong YY, Ng WH, Umar Fuaad MZ, Ng CT, Ramasamy R, Lim V, et al. Mesenchymal stem cells facilitate cardiac differentiation in Sox2-expressing cardiac C-kit cells in coculture. J Cell Biochem. 2019;120(6):9104-16. doi: 10.1002/jcb.28186.
- Journal article in press
Clancy JL, Patel HR, Hussein SM, Tonge PD, Cloonan N, Corso AJ, et al. Small RNA changes en route to distinct cellular states of induced pluripotency. Nature communications.2014; 5:5522.Epub 2014/12/11.

12. Acknowledgement

State contributions that need to be acknowledged but do not justify authorship. Acknowledgeable contributions include (not in exhaustive order) general support by a Department Head or Chairman, technical help, and financial and/or material support (including grants). Mention conflicts of interest, if any.

IMEDiTEC2025 Manuscript Submission Guidelines

Article submission to this conference is divided into two stages:

1. Submission at the conference level

Authors must submit the following document online through easy chair platform (<https://easychair.org/conferences/?conf=imeditec2025>)

- Must be submitted in Word format only.
- Once peer-reviewed, authors will be notified if corrections are necessary.
- Revised manuscripts should be submitted as a single file in Easy Chair
- <https://easychair.org/conferences/?conf=imeditec2025>.

2. Submission at the journal level

Authors will be notified to submit the manuscript to one of the Scopus-indexed journals after successfully presenting in IMEDiTEC2025. Authors are not allowed to choose journals and must strictly adhere to the suggestion given by the conference committee.

a) Scopus-Indexed Journal Publication

- Authors must prepare and strictly adhere to the quality requirements of that specific Scopus-indexed journal, within 6-8 pages using the journal template.
- All article submission and revision must be made through the journal online system ONLY.
- A number of Scopus-indexed journals are available:

b) Non-Indexed Journal Publication

- For articles that do not meet the quality requirements as set by the Scopus-indexed journal (e.g. poor language, insufficient content), the Authors will be invited to submit their articles to the non-indexed journals.
- Authors must prepare and strictly adhere to the quality requirements of that specific non-indexed journal, within 6-10 pages using the journal template.
- All article submission and revision must be made through the journal online system ONLY.

IMEDiTEC2025 Presentation Guidelines

The presenter (corresponding author/one of listed co-authors) must follow the presentation guidelines as mentioned here. Author is recommended to have oral presentation. However, if required, author can request for poster presentation during the registration stage.

1. Oral Presentation

- It is recommended to limit your presentation slide between 7-12 slides only.
- Keep the presentation slide simple and readable. Information included must be concise and brief.
- Avoid sound effects and excessive slide transition.
- Use common fonts (e.g. Arial, Calibri) to avoid any problems related to font types.
- Please ensure the figures and tables can be seen clearly. Figures must be labelled clearly.

2. Poster Presentation

- The poster is prepared and printed in A1 size. It must be displayed at the Poster Display area before the Conference begin.
- The poster is prepared in English where all illustrations, figures, and tables are positioned within the text at the appropriate points without leaving wide blank space.
- Keep the presentation poster simple and readable. Information included must be concise and brief.

3. General Presentation Guidelines

- Presenters will be notified for their presentation session date and time before the conference day.
- Wear respectful attire.
- Please be at the presentation venue 5-10 minutes prior to your session. Should any circumstances arise, kindly notify the conference committee by email at imedithec@utm.my
- Each presenter is given 10 minutes for the presentation followed by 5 minutes question and answer (Q&A) session.
- Presentation will be interrupted and stopped by the session chair if exceeded 15 minutes.