

 UTM UNIVERSITI TEKNOLOGI MALAYSIA	UNIVERSITY LABORATORY MANAGEMENT UNIT (UPMU)	Form No.	CMC/F/4
		Revision No.	1/2018
		Effective Date	17/4/2019
		Equipment/Details	CHEMICAL HANDOVER
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CHEMICAL HANDOVER FORM			
CHEMICAL MANAGEMENT CENTRE			

1. HANDED OVER BY	
Name of Staff	
UTM Staff ID No.	
Faculty/Department	
Exact Location (Laboratory)	
Hand Phone No.	
Email	
Declaration : <i>"I hereby declare that the above information is true and all the chemical listed is now hand over to the respective receiver."</i>	
Signature, Date & Official Stamp	

2. RECEIVER DETAILS	
Name of Staff	
UTM Staff ID No.	
Faculty/Department	
Exact Location (Laboratory)	
Hand Phone No.	
Email	
Declaration : <i>"I hereby declare that the above information is true. All the chemical received is now under my responsibility and I will manage the chemicals according to the national and university law and regulations."</i>	
Signature, Date & Official Stamp	

3. LIST OF CHEMICAL (Kindly use attachment if the space provided is insufficient)				
NO.	NAME OF CHEMICAL	CAS NUMBER	SIZE (ML/L/G/KG)	AMOUNT (Bottles)
TOTAL :				