



**PUSAT PENGURUSAN MAKMAL  
UNIVERSITI (PPMU)**

Form Num.	UURL/F/02
Revision No.	1/2021
Effective Date	01/05/2021
Equipment	FESEM & VPSEM
Sample Serial No.	

**MICROSCOPY & IMAGING LABORATORY  
SAMPLE SUBMISSION FORM**

**General Rules and Requirement:**

- All information provided should be true.
- Booking will be notified/updated by email.
- Booking procedure
  - Complete the application form including valid research vote number.
  - Submit the complete application form to UIRL Sample Acceptance Counter.
- Sample Condition & Preparation
  - PPMU has the right to cancel any analysis if the sample is suspected to have high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damage will be borne by the customer.**
  - Only samples that ready to be analyzed were accepted by the lab.
- All inquiries regarding microscopy instrument should be forwarded to the Science Officer (Mr. Ahmad Muslehuddin Harun) Ext: 07-5610267 or Assistant Engineer (Mr. Ahmad Safuan Borhan) / Assistant Sciences Officer (Mrs. Norhazalina Haliba) Ext: 07-5610268

1. APPLICANT'S PERSONAL PARTICULARS										
Name of Applicant										
Status of Applicant	<input type="checkbox"/>	Undergraduate	<input type="checkbox"/>	Master	<input type="checkbox"/>	PhD	<input type="checkbox"/>	Researcher		
Student Matric No.										
Faculty/Department										
Hand Phone No. & Email										
2. SUPERVISOR DETAILS										
Name of Supervisor										
Staff ID No.										
Faculty/Department										
Hand Phone No.										
Email										
Mode of Payment	<input type="checkbox"/>	Cash	<input type="checkbox"/>	EFT	<input type="checkbox"/>	Log card	<input type="checkbox"/>	Invoice		
*Payment using invoice	Research Vot No.									
	(e.g.: Q.J091600.24C3.01D32)									
	Balance of V29000									
Signature & Official Stamp										
3. SAMPLE INFORMATION										
Type of samples	<input type="checkbox"/>	Biology	<input type="checkbox"/>	Material						
Name of samples										
No. of Samples										
Already Done sample Preparation	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No						
Test Required	<input type="checkbox"/>	FESEM	<input type="checkbox"/>	VPSEM	<input type="checkbox"/>	EDX	<input type="checkbox"/>	SPUTTER COATER		
Type of EDX Testing	<input type="checkbox"/>	Point & Id	<input type="checkbox"/>	Line Scan	<input type="checkbox"/>	Mapping				
EDX Result Information	<input type="checkbox"/>	Atomic	<input type="checkbox"/>	Weight	<input type="checkbox"/>	Full Quant				
Expected Element/ Chemical formula										
Description / Notes										