



**PUSAT PENGURUSAN MAKMAL
UNIVERSITI (PPMU)**

Form Num.	UIRL/F/60
Version	1/2021
Effective Date	01/05/2021
Equipment	LASER WRITER
Sample Serial No.	

**MICRO/NANO FABRICATION & MACHINING LABORATORY
SAMPLE SUBMISSION FORM**

General Rules and Requirement:

- All information provided should be true
- Booking will be notify/updated by email
- Booking procedure
 - Complete the application form including valid research vote number
 - Submit the completed application form to UIRL Sample Acceptance Counter
- Sample Condition & Preparation
 - PPMU has the right to cancel any analysis if the sample is suspected to have high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer.**
- All enquiries regarding the instrument should be forwarded to the Science Officer (Mrs Nurnazmin Mohd Nordin or Assistant Engineer, Mr Muhammad Sulaiman Muhammad Zain ext: 57729)

1. APPLICANT'S PERSONAL PARTICULARS

Name of Applicant							
Status of Applicant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Undergrad		Master		PhD		Research
Student Matric No.							
Faculty/ Department							
Hand Phone No. & Email							

2. SUPERVISOR DETAILS (for internal applicant and academic institution only)

Name of Supervisor							
Staff ID No.							
Faculty/Department							
Hand Phone No.							
Email							
Mode of Payment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cash		EFT		Log card		Invoice
*Payment using invoice	Research Vot No. (e.g.: Q.J091600.24C3.01D32)						
	Balance of V29000						
Signature & Official Stamp							

3. SAMPLE INFORMATION

Total No. of Sample							
Name of Sample							
Sample Information							
Solvent							
Time	In				Hour		
	Out				Minute		
Remarks							