



UTM
UNIVERSITI TEKNOLOGI MALAYSIA

**PUSAT PENGURUSAN MAKMAL
UNIVERSITI (PPMU)**

Form Num.	UURL/F/84
Version	1/2021
Effective Date	01/05/2021
Equipment	PCB PLOTTER
Sample Serial No.	

**MICRO/NANO FABRICATION AND MACHINING LABORATORY
SAMPLE SUBMISSION FORM**

General Rules and Requirement:

- All information provided should be true
- Booking will be notify/updated by email
- Booking procedure
 - Complete the application form including valid research vote number
 - Submit the completed application form to UURL Sample Acceptance Counter
- Sample Condition & Preparation
 - PPMU has the right to cancel any analysis if the sample is suspected to have high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer.**
- All enquiries regarding the instrument should be forwarded to the Science Officer (Mrs Nurnazmin Mohd Nordin or Assistant Engineer, Mr Muhammad Sulaiman Muhammad Zain ext: 57729)

1. APPLICANT'S PERSONAL PARTICULARS									
Name of Applicant									
NCIR		Undergrad		Master		PhD		Research	
Student Matric No.									
Faculty/ Department									
Hand Phone No. & Email									
2. SUPERVISOR DETAILS (for internal applicant and academic institution only)									
Name of Supervisor									
Staff ID No.									
Faculty/Department									
Hand Phone No.									
Email									
Mode of Payment		Cash		EFT		Log card		Invoice	
*Payment using invoice		Research Vot No. (e.g.: Q.J091600.24C3.01D32)							
		Balance of V29000							
Signature & Official Stamp									
3. SAMPLE & ANALYSIS INFORMATION									
Total No. of Sample/Model									
Design Format									
Model Material		Single Layer		Double Layer					
PCB Design Setting		PCB Size		/inc		Width(normal 0.4)		/mm	
		Time		Hour/Min		Copies		/pcs	
Remarks									
(etching is not provided) (all pcb format should be in gerber file)									