

 <b>UTM</b> UNIVERSITI TEKNOLOGI MALAYSIA	<b>PUSAT PENGURUSAN MAKMAL          UNIVERSITI (PPMU)</b>	Form Num.	UURL/F/113
		Revision No.	1/2021
		Effective Date	01/05/2021
		Equipment	SAMPLE PREPARATION SEM
		Sample Serial No.	
<b>MICROSCOPY &amp; IMAGING LABORATORY</b>			
<b>SAMPLE SUBMISSION FORM (INDUSTRY)</b>			

**General Rules and Requirement:**

1. All information provided should be true
2. Booking will be notify/updated by email
3. Booking procedure
  - a. Complete the application form including company detail
  - b. Submit the completed application form to UURL Sample Acceptance Counter
4. Sample Condition & Preparation
  - a. **PPMU has the right to cancel any analysis if the sample is suspected to have high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer.**
5. All inquiries regarding instrument should be forwarded to the Science Officer (Mr. Ahmad Muslehuddin bin Sarun) Ext: 07-5610267 or Assistant Engineer (Mr. Ahmad Safuan bin Borhan) Ext: 07-5610268

1. APPLICANT'S PERSONAL PARTICULARS			
Name of Applicant			
Hand Phone No.			
Email			
Department/Division			
Signature & Official Stamp			
2. COMPANY DETAILS			
Name			
Registration No.			
Address			
Telephone No.			
Email			
Mode of Payment	<input type="checkbox"/> Cash	<input type="checkbox"/> EFT	<input type="checkbox"/> Invoice
3. SAMPLE INFORMATION			
Type of samples	<input type="checkbox"/> Biology	<input type="checkbox"/> Material	
No. of Samples			
Size of Samples			
Material of Samples (Eg: PCB, Non Ferrous metals, Steel etc.)			
Sample Properties	<input type="checkbox"/> Normal	<input type="checkbox"/> Toxic	<input type="checkbox"/> Carcinogenic
Type of equipment to be Used	<input type="checkbox"/> Linear Cutter	<input type="checkbox"/> Mounting	<input type="checkbox"/> Polisher & Grinder
Description / Notes			