



**PUSAT PENGURUSAN MAKMAL
UNIVERSITI (PPMU)**

Form Num.	UURL/F/124
Version	2/2021
Effective Date	01/05/2021
Equipment	XPS
Sample Serial No.	

**X-RAY & THERMAL ANALYSIS LABORATORY
SAMPLE SUBMISSION FORM (INDUSTRY)**

General Rules and Requirement:

1. All information provided should be true
2. Booking will be notify/updated by email
3. Booking procedure
 - a. Complete the application form including company details.
 - b. Submit the complete application form to UURL Sample Acceptance Counter
4. Sample Condition & Preparation
 - a. **PPMU has the right to cancel any analysis if the sample is suspected to have a high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer.**
 - b. The sample's weight for powder samples must not be less than 200mg.
 - c. The sample's size for solid samples is not more than 1 cm X 1 cm.
5. All inquiries regarding instruments should be forwarded to to the Science Officer Mdm. Amy Zuria binti Abdul Ajid : amyzuria@utm.my or Assistant Engineer (Muhamad Arif bin Misset: m.arifmisset@utm.my) or visit our website at www.utm.my/ppmu.

1. APPLICANT'S PERSONAL PARTICULARS			
Name of Applicant			
Hand Phone No.			
Email			
Signature & Official Stamp			
2. COMPANY DETAILS			
Name			
Registration No.			
Address			
Hand Phone No.			
Email			
Mode of payment	<input type="checkbox"/> Cash	<input type="checkbox"/> EFT	<input type="checkbox"/> Invoice
3. SAMPLE INFORMATION			
No. of Sample			
Sample Labels			
Type of Sample	Powder <input type="checkbox"/>	Solid <input type="checkbox"/>	
Composition / impurities			
Special Sample Handling Instruction			
Brief Description of the Analysis Goals (use back side if needed)			
High Resolution Scan (Elements : Ex : C 1s, Cu 2p, O 1s, Si 2p)			
<i>Note: XPS is a surface sensitive technique; please do not touch the area(s) of analysis when handling the sample</i>			