

 <b>UTM</b> <small>UNIVERSITI TEKNOLOGI MALAYSIA</small>	<b>PUSAT PENGURUSAN MAKMAL UNIVERSITI (PPMU)</b>	Form Num.	UURL/F/42
		Revision No.	1/2021
		Effective Date	01/05/2021
		Equipment	METALLURGICAL MICROSCOPE
		Sample Serial No.	UURL/
<b>MICROSCOPY &amp; IMAGING LABORATORY</b>			
<b>SAMPLE SUBMISSION FORM</b>			

**General Rules and Requirement:**

1. All information provided should be true.
2. Booking will be notified/updated by email.
3. Booking procedure
  - a. Complete the application form including valid research vote number.
  - b. Submit the complete application form to UURL Sample Acceptance Counter.
4. Sample Condition & Preparation
  - a. **PPMU has the right to cancel any analysis if the sample is suspected to have high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damage will be borne by the customer.**
  - b. All inquiries regarding instrument should be forwarded to the Science Officer (Mrs. Nur Farhana Hasmuni Tel.No.: 07-555 7551) or Assistant Science Officer (Mrs. Norshilyla Mohd Jailani, Tel.No.: 07-561 0267)

1. APPLICANT'S PERSONAL PARTICULARS		
Name of Applicant		
Status of Applicant	<input type="checkbox"/> Undergraduate <input type="checkbox"/> Master <input type="checkbox"/> PhD <input type="checkbox"/> Researcher	
Student Matric No.		
Faculty/Department		
Hand Phone No. & Email		
2. SUPERVISOR DETAILS (for internal applicant and academic institution only)		
Name of Supervisor		
Staff ID No.		
Faculty/Department		
Hand Phone No.		
Email		
Mode of Payment	<input type="checkbox"/> Cash <input type="checkbox"/> EFT <input type="checkbox"/> Log Card <input type="checkbox"/> Invoice	
*Payment using invoice	Research Vot No. (eg: QJ091600.24C3.01D32)	
	Balance of V29000	
Signature & Official Stamp		
3. SAMPLE INFORMATION		
Type of Sample	<input type="checkbox"/> Powder <input type="checkbox"/> Solid <input type="checkbox"/> Bulk <input type="checkbox"/> Gel	
Name of Sample		
No. of Sample		
Sample Properties	<input type="checkbox"/> Normal <input type="checkbox"/> Toxic <input type="checkbox"/> Carcinogenic	
Already Done Sample Preparation	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Magnification to be Used	<input type="checkbox"/> 5X <input type="checkbox"/> 10X <input type="checkbox"/> 20X <input type="checkbox"/> 50X	
Testing Required	<input type="checkbox"/> EFI <input type="checkbox"/> MIA <input type="checkbox"/> MEASUREMENT	
Result Information	<input type="checkbox"/> Full Report <input type="checkbox"/> Workbook	
Description / Notes		