



**PUSAT PENGURUSAN MAKMAL  
UNIVERSITI (PPMU)**

Form Num.	UURL/F/06
Revision No.	1/2021
Effective Date	01/05/2021
Equipment	ULTRAMICROTOME
Sample Serial No.	UURL/

**MICROSCOPY & IMAGING LABORATORY  
SAMPLE SUBMISSION FORM**

**General Rules and Requirement:**

1. All information provided should be true.
2. Booking will be notified/updated by email.
3. Booking procedure
  - a. Complete the application form including valid research vote number.
  - b. Submit the complete application form to UURL Sample Acceptance Counter.
4. Sample Condition & Preparation
  - a. **PPMU has the right to cancel any analysis if the sample is suspected to have high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damage will be borne by the customer.**
  - b. All inquiries regarding instrument should be forwarded to the Science Officer (Mrs. Nur Farhana Hasmuni Tel.No.: 07-555 7551) or Assistant Science Officer (Mrs. Norhazalina Haliba, Tel.No.: 07-561 0268)

1. APPLICANT'S PERSONAL PARTICULARS	
Name of Applicant	
Status of Applicant	<input type="checkbox"/> Undergraduate <input type="checkbox"/> Master <input type="checkbox"/> PhD <input type="checkbox"/> Researcher
Student Matric No.	
Faculty/Department	
Hand Phone No. & Email	
2. SUPERVISOR DETAILS	
Name of Supervisor	
Staff ID No.	
Faculty/Department	
Hand Phone No.	
Email	
Mode of Payment	<input type="checkbox"/> Cash <input type="checkbox"/> EFT <input type="checkbox"/> Log card <input type="checkbox"/> Invoice
*Payment using invoice	Research Vot No. (e.g.: QJ091600.24C3.01D32)
	Balance of V29000
Signature & Official Stamp	
3. SAMPLE INFORMATION	
Type of Sample	<input type="checkbox"/> Biology <input type="checkbox"/> Material
Name of Sample	
No. of Sample	
Already Done Sample Fixation	<input type="checkbox"/> Yes <input type="checkbox"/> No
Thickness Required	
Staining Required	<input type="checkbox"/> Yes              Types of staining: _____ <input type="checkbox"/> No
Description / Notes	