

Pusat Jaringan Komuniti & Industri

Kriteria Program LIBATSAMA KOMUNITI

‘Community Engagement’ (CE)

Kaedah Pendaftaran Projek KTP di RADIS

Kaedah Permohonan CE Star Rating di RADIS

Sistem ICESYS akan diaktifkan 1 Januari 2022

TOPIK-TOPIK CE ENGAGEMENT

- ❖ Pengenalan kepada Projek Libatsama Komuniti (CE)
- ❖ Kaedah Pendaftaran Projek KTP di Sistem RADIS
- ❖ Kaedah Permohonan KTP di Tab Star Rating system RADIS
- ❖ Sistem ICESYS digunakan bermula 1 Januari 2022 menggantikan RADIS

Tujuan Program

Memberikan panduan kepada penyelidik agar aktiviti penyelidikan dan program pemindahan ilmu dapat dijalankan dengan lebih bersistematis

Output Program

Di akhir program ini, peserta akan dapat:

- Mengenalpasti ciri-ciri program libatsama komuniti
- Membezakan ‘Knowledge Transfer Programme’ (KTP) dan ‘Corporate Social Responsibility’ (CSR)/ ‘University Social Responsibility’ (USR)
- Mengetahui dan membezakan jenis geran bagi tujuan pendaftaran
- Mengetahui dan menyediakan dokumen bagi proses penarafan bintang

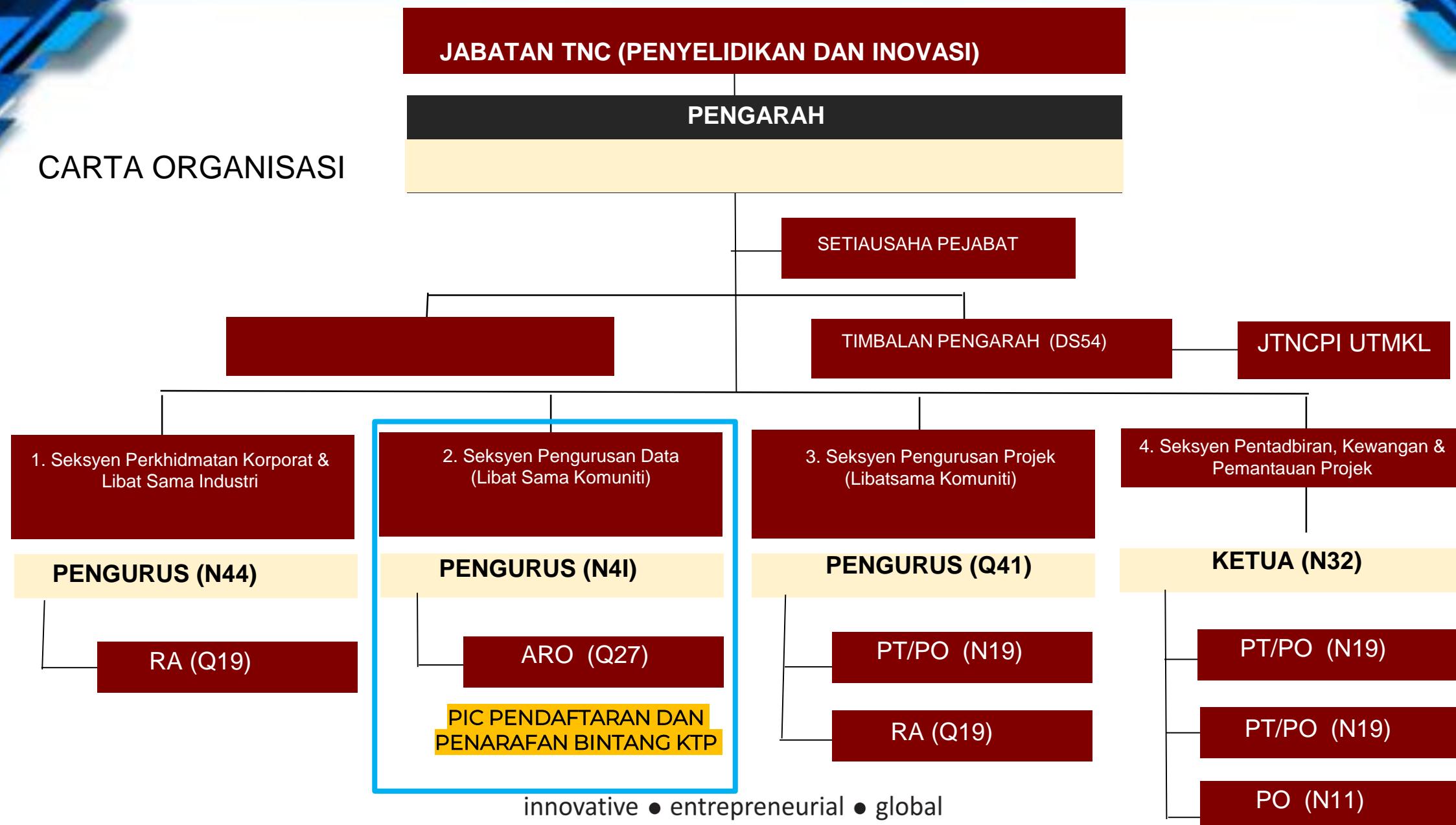
Siapa Penyelaras / Pusat Rujuk Aktiviti Libatsama Komuniti
di Universiti?



Pusat Jaringan Komuniti dan Industri
'Centre for Community and Industry Network'
(CCIN)

"The strength of the team is each individual member. The strength of each member is the team" – Phil Jackson

CARTA ORGANISASI



Apa itu aktiviti Libat sama Komuniti?

Aktiviti

Merujuk kepada perincian semua program atau projek atau inisiatif libat sama komuniti dan industri.

Libat Sama

“Merujuk kepada hubungan yang berterusn serta mengaplikasi matlamat kerjasama yang memberi manfaat kepada komuniti atau industri”

Kerjasama Strategik

Merujuk kepada kerjasama dan kolaborasi yang wujud di antara Universiti bersama sektor komuniti atau industri di dalam atau luar negara dengan matlamat yang memberikan manfaat kepada kedua-dua pihak serta kumpulan sasar.



Rujukan Definisi : Polisi Libat Sama Komuniti dan Industri U

Apakah ciri-ciri libatsama komuniti (CE) di UTM?

Penyelidikan

- Penyelidikan berasaskan penyertaan komuniti (CBPR)

Pengajaran dan pembelajaran

- Pengajaran berasaskan komuniti (CBL)
- Pengajaran Perkhidmatan (SL)

Perkhidmatan

- Libatsama orang awam
- Khidmat komuniti

Kategori Projek CE

Individual One-Off

- Merangkumi sebarang projek komuniti yang dijalankan **SEKALI SAHAJA** atas **KAPASITI INDIVIDU** di sesuatu tempat untuk **JANGKAMASA YANG SINGKAT** (1 – 10 hari).

Group One-Off (Direct Involvement)

- Merangkumi sebarang projek komuniti yang dijalankan **SEKALI SAHAJA** di sesuatu tempat untuk **JANGKAMASA YANG SINGKAT** (1 – 10 hari).
- Projek komuniti ini melibatkan **BEBERAPA ORANG AHLI** yang sama-sama membantu menjayakan projek

Group One-Off (In-direct Involvement)

- Merangkumi sebarang projek komuniti yang dianjurkan oleh UTM yang dijalankan **SEKALI SAHAJA** di sesuatu tempat untuk **JANGKAMASA YANG SINGKAT** (1 – 10 hari).
- Projek komuniti ini melibatkan **BEBERAPA ORANG AHLI**, tetapi **ADA AHLI YANG TERLIBAT SECARA TIDAK LANGSUNG** dalam menjayakan projek komuniti tersebut.

Continuous Project (timeline)

- Merangkumi projek komuniti yang berbentuk aktiviti **PEMINDAHAN ILMU UNTUK PEMBANGUNAN KOMUNITI** yang dijalankan secara **BERPERINGKAT** pada **SATU JANGKAMASA YANG TELAH DITETAPKAN**.
- **KOMUNITI MENERIMA MANFAAT SEPENUHNYA** dan **MAMPU UNTUK MENERUSKAN PROJEK KOMUNITI** tersebut secara **LESTARI**.

Multiple Programe

- Merangkumi sebarang program komuniti yang melibatkan **PROGRAM KOMUNITI MULTI DISIPLIN** yang diselaraskan oleh **SATU PTJ**, manakala beberapa **PTJ LAIN MENGETUAI SUB PROJEK** di bawahnya

JENIS LIBAT SAMA KOMUNITI

- Projek komuniti yang berteraskan pemindahan ilmu dan kepakaran
- Mempunyai elemen penyelidikan yang mengukur keberkesanan
- Contoh: Pembangunan desa, pendidikan ibu tunggal dsb



BERIMPAK



KURANG
BERIMPAK

- Projek komuniti yang diasaskan kepada semangat kesukarelawanan dan gotong royong semata-mata
- Contoh: Membersihkan surau, mengecat sekolah dsb

KTP

CSR

Apa yang membezakan KTP dan USR?

**PENGLIBATAN
KOMUNITI**

IMPAK PROJEK

KTP

Komuniti Luar sahaja
(industri, agensi,
komuniti, institusi)

Berimpak/ Berimpak Tinggi
Berlaku perubahan kepada
komuniti/pembangunan
komuniti

USR

Komuniti luar &
komuniti dalaman
(pelajar & staf UTM)

VS

Impak minima
Komuniti kekal amalan
kebiasaan

Apa yang membezakan KTP dan USR?

PENDAFTARAN PROJEK/ AKTIVITI

SIAPA DAFTAR/LAPOR?

KTP

RADIS

1. Carta Perbatuan
2. Flowchart
3. Surat setuju kerjasama
4. Surat pemerolehan dana / 'in-kind'

USR

Manual Template

1. CCSL
2. my-activity -HEP
3. PTJ
4. Fakulti

VSKetua Projek /
Ketua Penyelidik
(Staf Akademik)

Sesiapa Sahaja

- i. Staf Akademik
- ii. Staf PPP
- iii. Pelajar

Apa yang membezakan KTP dan USR?

**PELAPORAN
AUDIT**

**DOKUMEN
PELAPORAN**

KTP

MyRA
MyMOHES
SETARA

USR

SETARA

VS

Mengikut pelaporan
keperluan penarafan bintang
(cth : pelaporan kaji selidik
dan analisis)

Lebih Ringkas

- i. Kertas Kerja
- ii. Pelaporan Akhir Bergambar
- iii. Keratan Akhbar
- iv. Surat dana

Contoh KTP berimpak

TARGET COMMUNITY

Komuniti Orang Asli



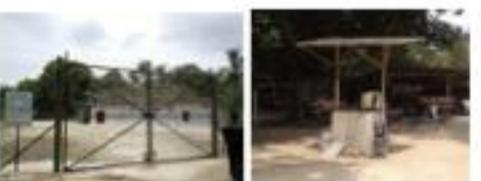
PROBLEM STATEMENT

Sumber Bekalan elektrik yang terhad

Dengan Adat-rasu dibayar kerumah tangga setiap 24 jam



Kekangan pemasangan kabel elektrik oleh TNB atas faktor lokasi



Solar sedia ada rosak /hilang kerana tiada penjagaan



Generator diesel bagi menjana elektrik- kos diesel tinggi dan untuk kegunaan 4 jam sehari sahaja

innovative •

INNOVATION



Kit pembelajaran solar (PVeduikit)



Garis Panduan Mudah penyelenggaraan Solar



Sesi Pemindahan ilmu penyelenggaraan solar



Pemasangan 16 panel sistem solar (4 kWp)



Naiktaraf dan pemasangan sistem tenaga elektrik solar bermusat

STAKEHOLDER



Penglibatan pelajar bagi pendawaian elektrik



Penyediaan kabel pendawaian



Penyelarasan aktiviti di perkampungan orang asli



Penajaan bagi pembelian alatan Solar

IMPACT

PERINTIS

Model pemindahan ilmu tenaga solar lengkap yang pertama dalam negara

"Self-Sustained"

Penjagaan dan selenggara mudah dilakukan sendiri oleh masyarakat

5x

Pertambahan jangka hayat sistem melalui penjagaan baik dari masyarakat

100+

Penduduk dari 21 keluarga manfaat tenaga elektrik berterusan 24-jam

Bagaimana hendak memulakan projek KTP?

Based on Purpose driven

The programme/project process begins with identifying the problem statement, establishing the basis of collaboration, and effective and efficient use of resources from stakeholders to achieve impactful and sustainable outcomes.



Demand driven

Demand-driven is a need originating from Community and/or Government Agency

Value driven

Value-driven is initiated by Institution

Value Demand driven

Value-demand driven is defined as a condition by which the need is initiated by Institution and Government Agency/Industry as a team

KTP Implementation Framework

COMMUNITY CLASSIFICATION

Community is classified according to 3 types:



CULTURAL - different socioeconomic status, special needs, frail and-aged population



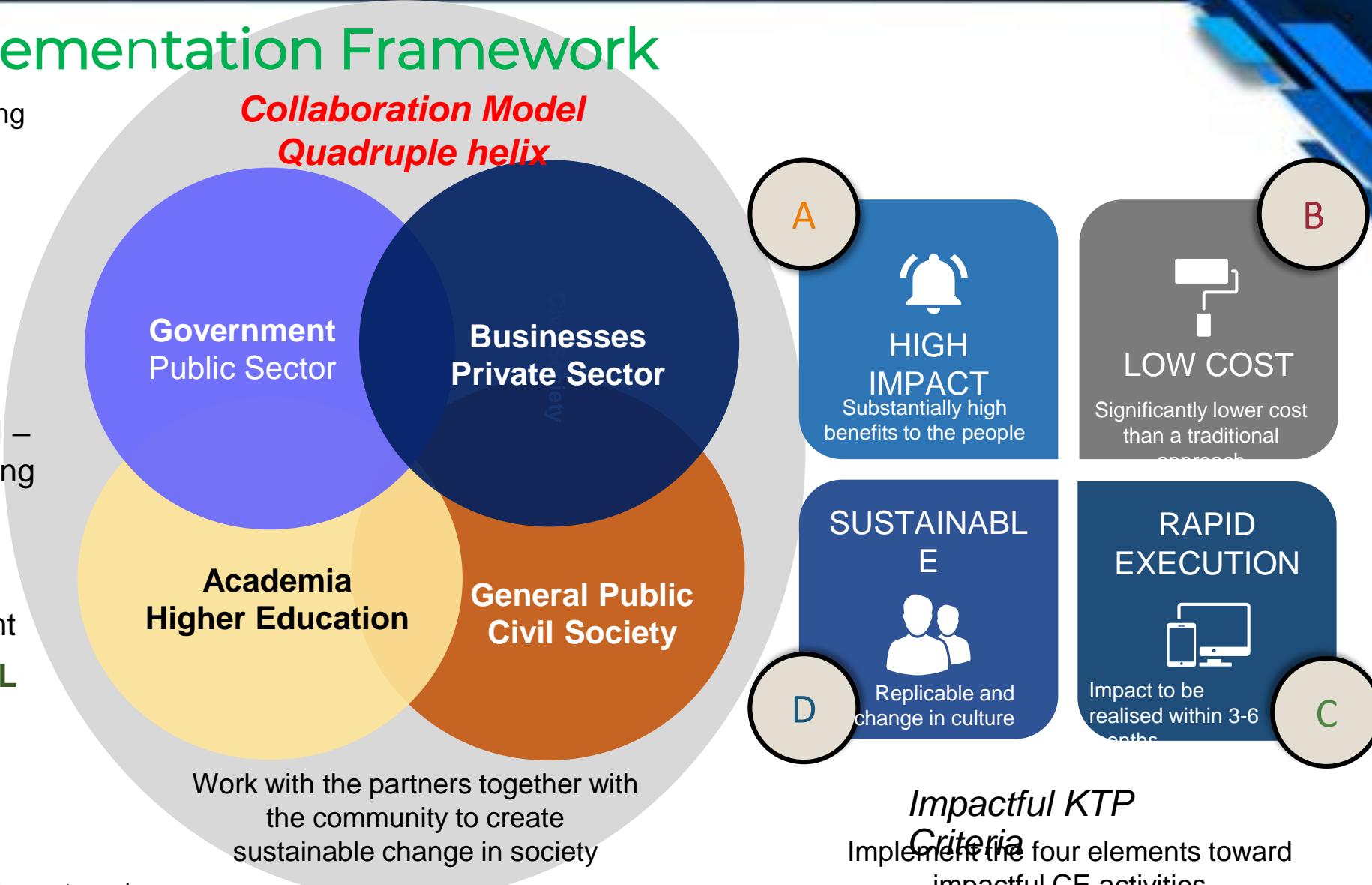
ORGANIZATION – classified according to type e.g.: Industry, NGO, Primary School, State Government



GEOGRAPHICAL –local, regional, international

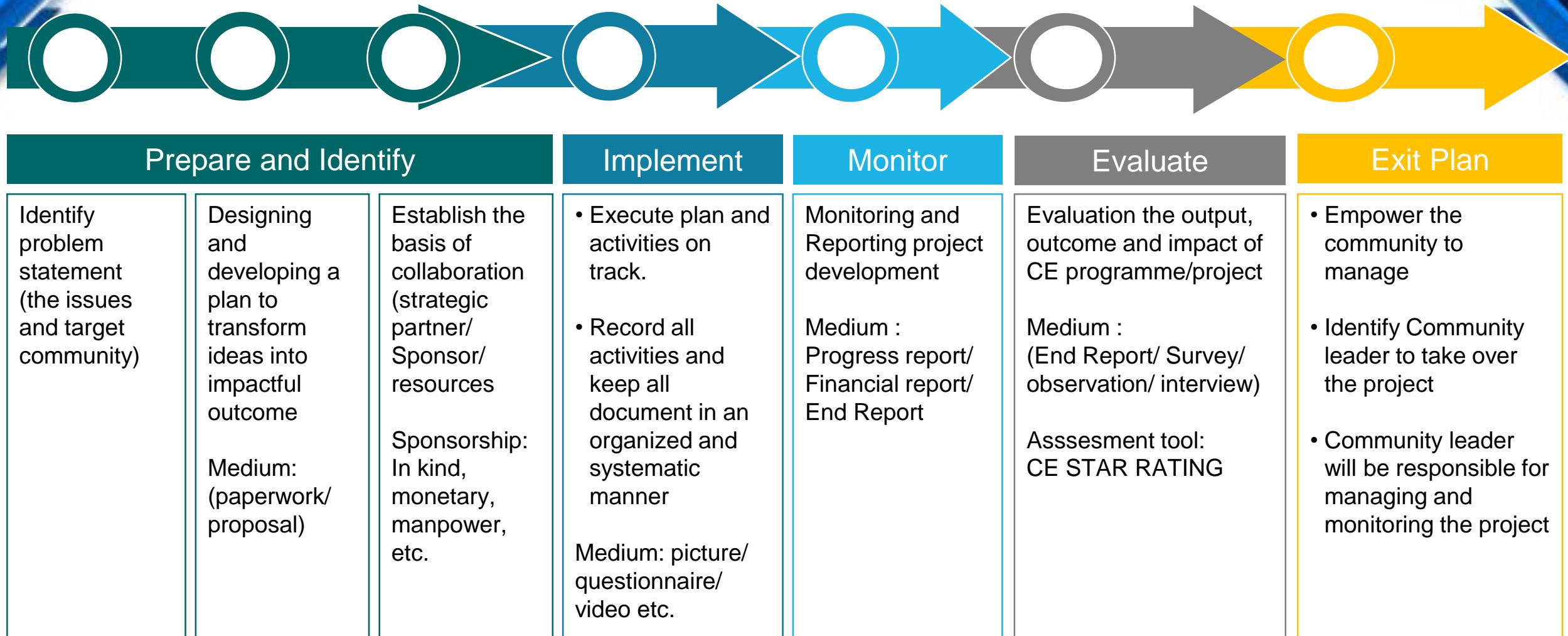
Partnership between university and community

Listening and observing to what the community wants and being able to recognize what are the problems and opportunities.

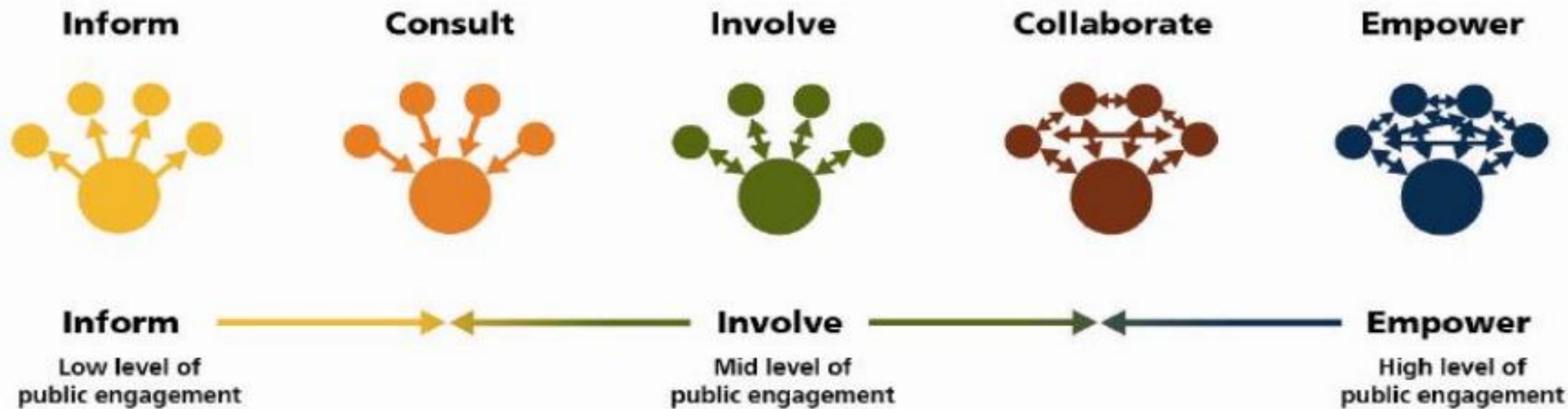


Impactful KTP Criteria
Implement the four elements toward impactful CE activities

Step to successful KTP Project implementation

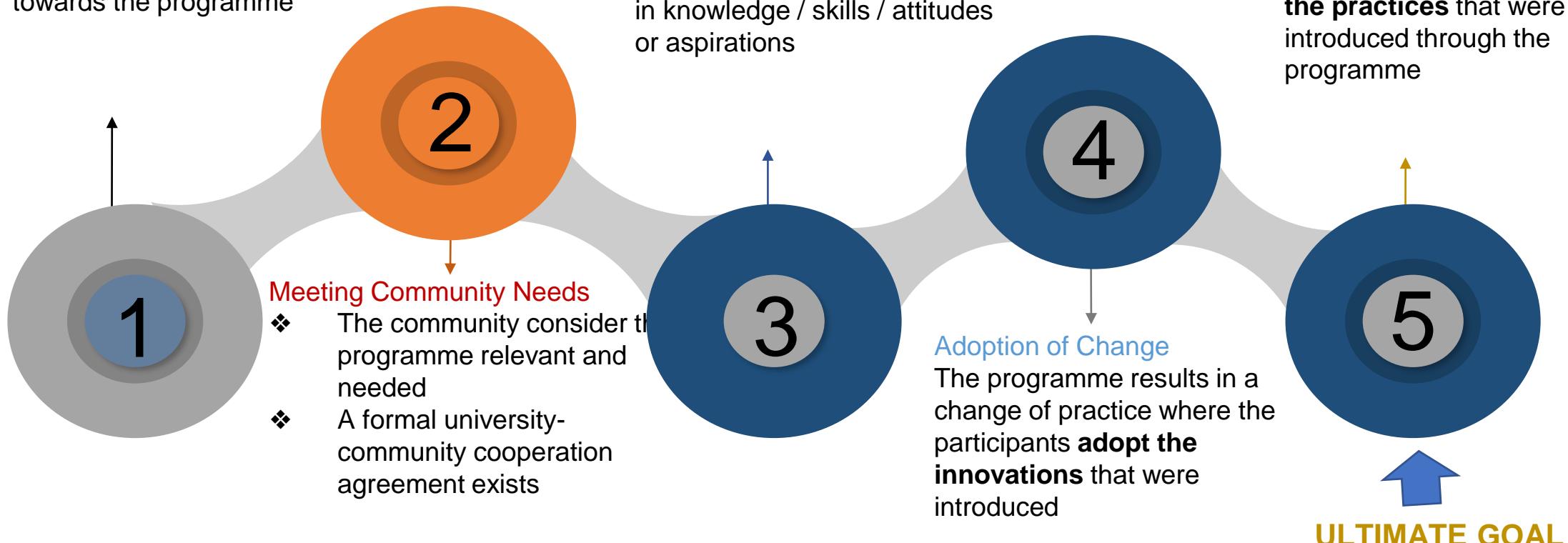


SUSTAINABILITY



Measuring Impact : CE Star Rating

Programme Acceptance
The community has **positive orientation** towards the programme



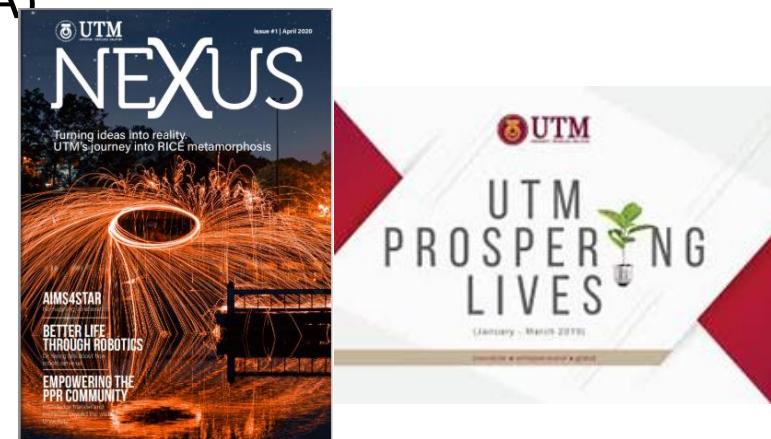
Apa manfaat kepada penyelidik?

Projek Yang Di Taraf Bintang Boleh Menyumbang Kepada

- 1) Keperluan **Data Audit Universiti** (Myra (Seksyen G6) / Mymohes / Setara) Bagi Mengelakkan Taraf Universiti Penyelidikan Dan *Ranking* Universiti
- 2) **Markah ELPPT-Bahagian Bonus** (Projek Yang Ditaraf 3-5 Bintang)*
- 3) Layak menyertai **Anugerah Khidmat Masyarakat** (CITRA KARISMA) (Projek Yang Ditaraf 5 Bintang)
- 4) Liputan Penerbitan bagi edaran dalaman dan luar Universiti

*Mengikut Syarat Tertentu

LIBATSAMA KOMUNITI	LIBATSAMA KOMUNITI
KETUA	AHLI
5 Star	10.0
4 Star	5.0
3 Star	2.0





ICES

Merakam semua
aktiviti komuniti
yang diketuai oleh
akademik

1

Libatsama KOMUNITI

Merakam
pelbagai bentuk
program &
aktiviti yang
melibatkan
jaringan industri,
GLC, badan
bukan kerajaan,
badan berkanun

2

Libatsama INDUSTRI

Penilaian penarafan
bintang secara
online dalam sistem
dan markah bonus
diberikan kepada
Ketua Projek dan
ahli dalam eLPPT.

3

Penarafan Bintang (STAR RATING)

PANDUAN PENDAFTARAN PROJEK KTP DI SISTEM RADIS

KENAPA PERLU MENDAFTAR?

Pendaftaran projek KTP boleh menyumbang kepada

- Keperluan **data audit universiti** [MYRA (Seksyen G6)/Setara] bagi mengekalkan taraf universiti penyelidikan dan *ranking* universiti
- **Markah ELPPT** penyelidik (sebagai ‘Principal Investigator’, PI) * dan di bahagian bonus (projek yang ditaraf 3-5 bintang)*

*mengikut syarat tertentu

DIMANA PERLU MENDAFTAR?

- Medium sementara yang digunakan bagi mendaftarkan semua projek Libatsama komuniti bagi kategori penyelidikan dan pemindahan ilmu /teknologi(KTP)
KECUALI projek CSR

Laman Web RADIS bagi pendaftaran:

<https://radis.utm.my/>



UTM
UNIVERSITI TEKNOLOGI MALAYSIA



Research and Development Information System

Universiti Teknologi Malaysia

[Login To Your Account](#)

(Use the same ID as used for my.utm.my)

UTMID

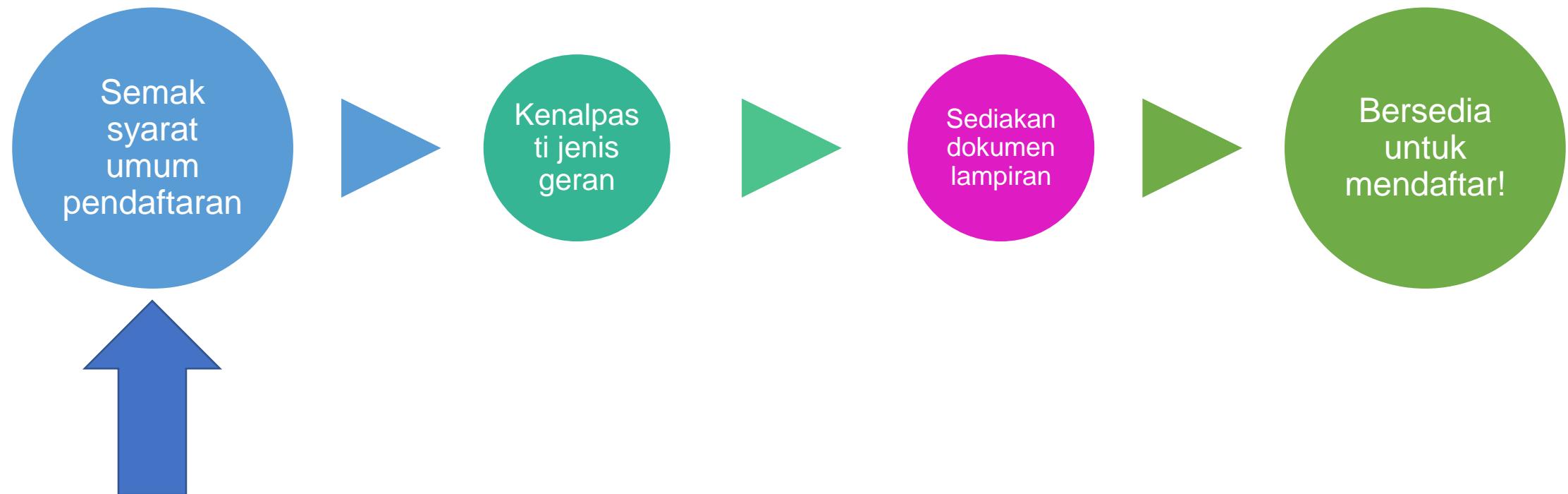
Password

Remember me

[Forgot Password ?](#)

LOGIN

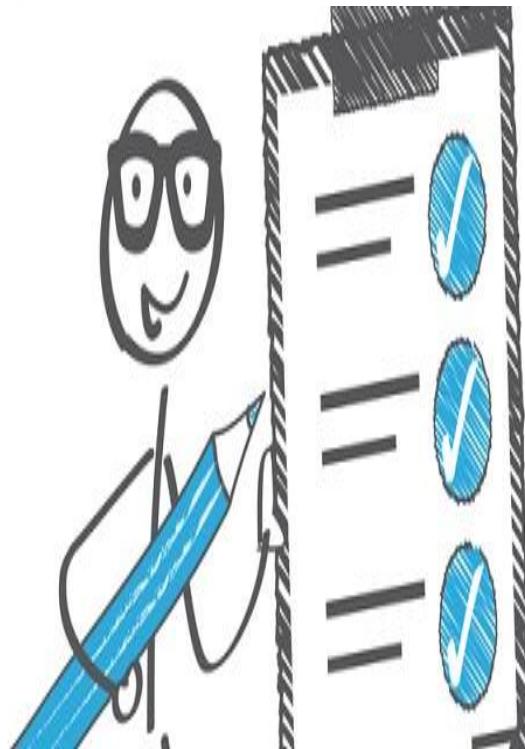
Langkah-langkah pendaftaran



Adakah semua projek libatsama komuniti boleh didaftarkan di dalam sistem?

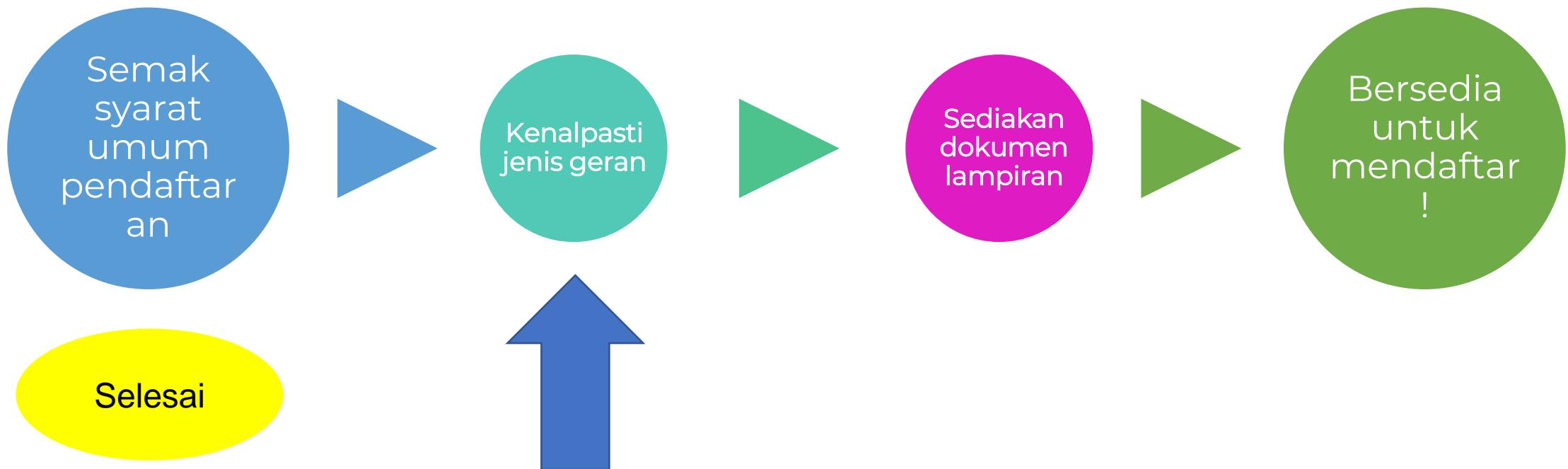
TIDAK. Hanya projek yang memenuhi syarat umum dibawah sahaja perlu mendaftar sebagai KTP

Syarat-syarat umum pendaftaran projek KTP



1. Program/projek komuniti mempunyai unsur **PEMINDAHAN TEKNOLOGI/ILMU** melibatkan **KOMUNITI LUAR** (selain staf dan pelajar UTM)
2. Program/projek komuniti yang **TIDAK** melibatkan pembayaran yuran penyertaan program oleh peserta (Jika yuran dikenakan, ianya akan dikira sebagai aktiviti kursus/latihan).
3. Program/projek komuniti yang **TIDAK** melibatkan bayaran perundingan / khidmat profesional kepada ketua atau ahli projek atau menyamai jenis projek perundingan (**UTSB**)

Langkah-langkah pendaftaran



APA PILIHAN JENIS GERAN KTP YANG ADA UNTUK PENDAFTARAN DI RADIS?

Terkini!

~~Geran BE, NG~~

Semua projek KTP akan menggunakan pendaftaran bagi jenis geran

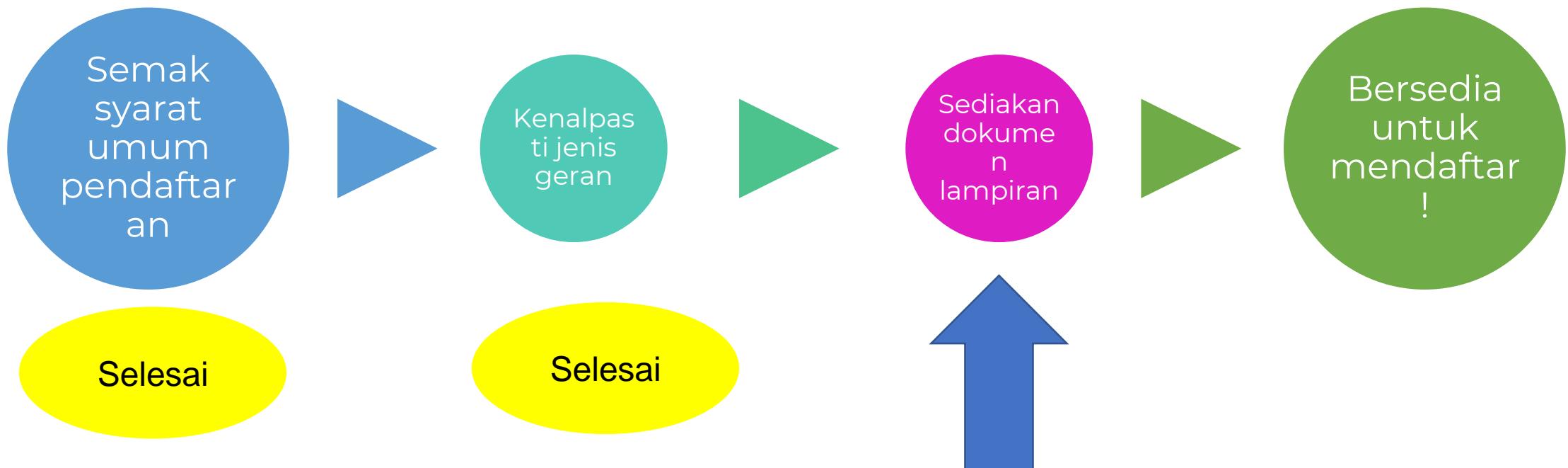
CCIN Star Rating

bagi permohonan penarafan bintang

Jenis geran ini akan terpakai sehingga 31 Disember 2021

Geran BE, NG TIDAK lagi digunakan bagi projek-projek KTP di bawah pengurusan CCIN. **Semua projek KTP CCIN perlu memilih geran CCIN STAR RATING SAHAJA**

Langkah-langkah pendaftaran



SEMAKAN DOKUMEN PEMOHON UNTUK MENDAFTAR PROJEK BAHARU

1. Sila pastikan **5 dokumen** (format PDF) ini telah disediakan sebelum memulakan proses pendaftaran bagi mempercepatkan proses pendaftaran

Kertas Kerja yang telah
dikemaskini

Surat kelulusan/ Surat
Penajaan / Surat perjanjian /
Surat Kerjasama

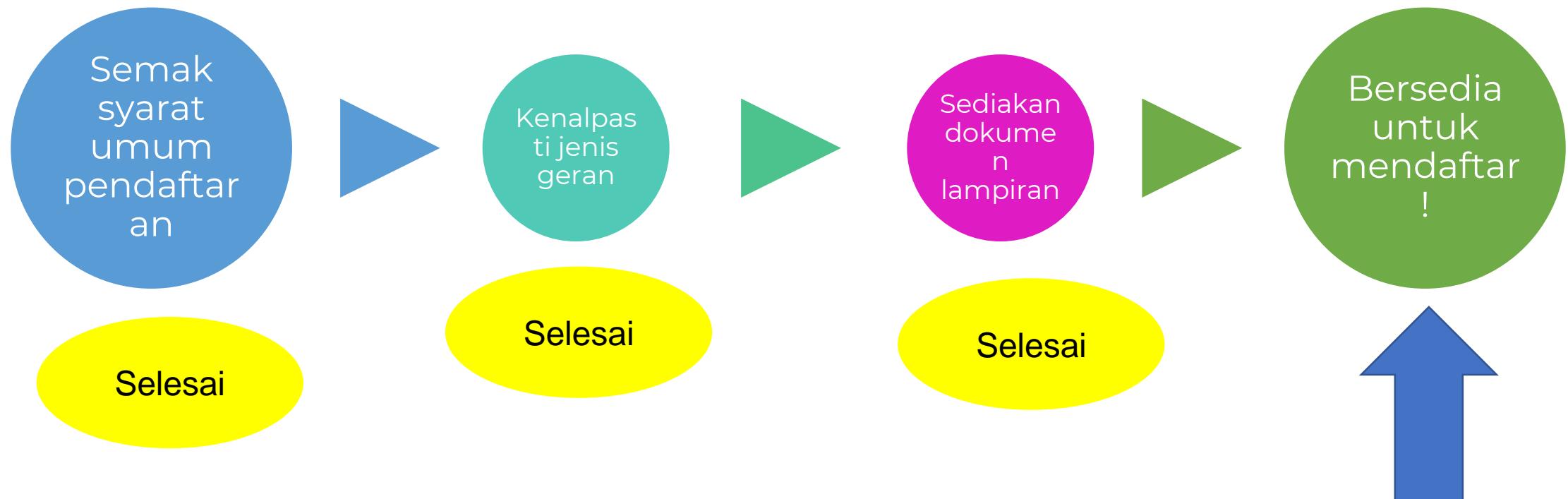
Carta Perbatuan

Flowchart
Gerak Kerja

Implikasi Kewangan
(Terperinci)

Juga boleh di sertakan sekali dalam Kertas kerja
innovative • entrepreneurial • global

Langkah-langkah pendaftaran



NOTA PENTING

1. Ketua projek perlu memastikan maklumat yang diisi di dalam radis adalah sama dengan kertas kerja dan lampiran bukti yang disertakan terutama:
 - **Tajuk Projek**
 - **Tempoh projek**
 - **Jumlah bukti peruntukan**
 - **Senarai Ahli Projek**
2. Menyemak pendaftaran sebelum menekan butang “Submit”

LANGKAH – LANGKAH PENDAFTARAN DALAM SISTEM RADIS 4.0

Sila ke link <https://radis.utm.my/> untuk ‘login’ ke dalam sistem



Research and Development Information System

Universiti Teknologi Malaysia

Login To Your Account

(Use the same ID as used for my.utm.my)

UTMID

Password

Remember me

[Forgot Password ?](#)

LOGIN

Paparan Dashboard RADIS 4.0

RADIS <

S Research Grant

Hi, JOHARI BIN SURIF 

 **Dashboard**

RESEARCH GRANT

-  **New Grant**
-  **My Research Grant**
-  **Returned Application** 0
-  **Pending Application** 0
-  **My Evaluation**

Research Manager
AMIRUL SHAHRIN BIN AMIR
Contact No.: 60107070815
Email: amirulshahrin@utm.my

Assistant Research Manager
HAZIDA BINTI ABDUL RAZAK
Contact No. [601155010351](tel:601155010351)
Email: hazida@utm.my

Assistant Accountant
SURIYATI BINTI A. HAMID
Contact No. [37901](tel:37901)
E-Mail: suriyati@utm.my

Grant Summary

 Approved Grant	13
 Active Grant	3
 Not Active Grant	10

Support
If you have any issues or experience any problems, please contact us via Research Support Helpdesk

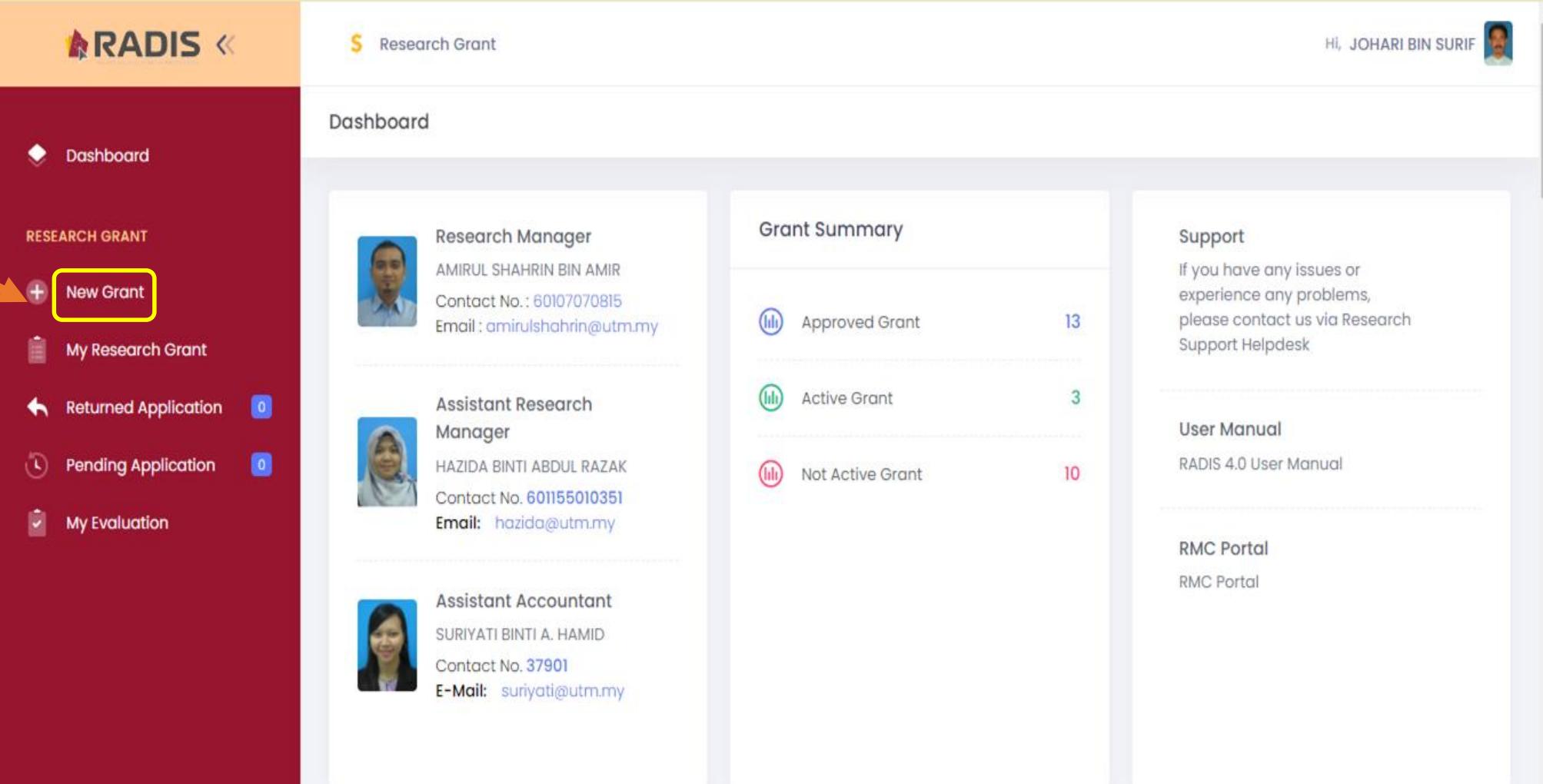
User Manual
RADIS 4.0 User Manual

RMC Portal
RMC Portal

LANGKAH – LANGKAH PENDAFTARAN DALAM SISTEM

Pilih
New
Grant

1



The screenshot shows the RADIS Research Grant Dashboard. On the left sidebar, under the RESEARCH GRANT section, the 'New Grant' button is highlighted with a yellow box and an orange arrow pointing to it from the text 'Pilih New Grant 1'. The main dashboard area displays the Research Manager's information: AMIRUL SHAHRIN BIN AMIR, Contact No.: 60107070815, Email: amirulshahrin@utm.my. It also shows the Assistant Research Manager's information: HAZIDA BINTI ABDUL RAZAK, Contact No. 601155010351, Email: hazida@utm.my. The Assistant Accountant's information is partially visible. To the right, there are sections for 'Grant Summary' showing 13 Approved Grants, 3 Active Grants, and 10 Not Active Grants, and a 'Support' section with contact information for the Research Support Helpdesk.

RADIS

Research Grant

Dashboard

New Grant

My Research Grant

Returned Application 0

Pending Application 0

My Evaluation

Research Manager

AMIRUL SHAHRIN BIN AMIR

Contact No.: 60107070815

Email: amirulshahrin@utm.my

Assistant Research Manager

HAZIDA BINTI ABDUL RAZAK

Contact No. 601155010351

Email: hazida@utm.my

Assistant Accountant

SURIYATI BINTI A. HAMID

Contact No. 37901

E-Mail: suriyati@utm.my

Grant Summary

Approved Grant 13

Active Grant 3

Not Active Grant 10

Support

If you have any issues or experience any problems, please contact us via Research Support Helpdesk

User Manual

RADIS 4.0 User Manual

RMC Portal

RMC Portal

Hi, JOHARI BIN SURIF 

LANGKAH – LANGKAH PENDAFTARAN DALAM SISTEM



The screenshot shows a web-based application for grant submission. At the top, there are tabs for "Research Grant" and "Publication". Below that, a sub-menu shows "Research Grant" selected and a "+ New grant" button. A red horizontal bar spans across the screen. On the left, under "Grant Info", there is a "Type of grant:" dropdown menu with "CCIN - STAR RATING" selected. Above this dropdown, two tabs are visible: "Checking Qualification" (highlighted in red) and "Basic Info". A large red arrow points from the text "Pilih Jenis Geran" (Step 2) to the "Type of grant:" field. Another red arrow points from the text "Klik untuk ke tab seterusnya" (Step 3) to the "SAVE & CONTINUE →" button at the bottom right. A third red arrow points from the text "Geran BE, NG TIDAK lagi digunakan bagi projek-projek KTP di bawah pengurusan CCIN. Semua projek KTP CCIN perlu memilih geran CCIN STAR RATING SAHAJA" to the "Checking Qualification" tab.

Pilih Jenis Geran

2

CCIN STAR RATING

3

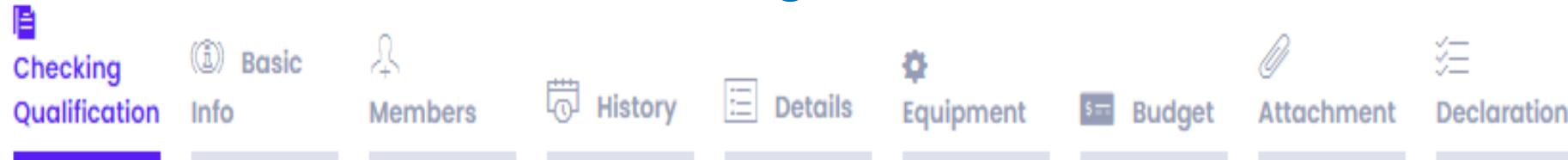
Geran BE, NG TIDAK lagi digunakan bagi projek-projek KTP di bawah pengurusan CCIN. Semua projek KTP CCIN perlu memilih geran CCIN STAR RATING SAHAJA

Klik untuk ke tab seterusnya

SAVE & CONTINUE →

LANGKAH – LANGKAH PENDAFTARAN DALAM SISTEM

Tab-tab menu yang akan keluar apabila memilih jenis
Geran CCIN Star Rating



Reference No : PY/2020/04712

Start Date :

End Date :

Terdapat **8 tab** yang perlu diisi dan disemak sebelum menghantar permohonan

LANGKAH – LANGKAH PENDAFTARAN DALAM SISTEM

Basic info

Klik untuk ke tab seterusnya

5

← PREVIOUS → **SAVE & CONTINUE →**

Research Information	* Registration Proposal No:	* Keyword:
		(Maximum characters: 1500). You have 1500 left.
	* Title of Research:	Research Title
	* Start Date:	Select Start Date
	* End Date:	Select End Date
Duration:	Duration	* Total Amount Approved:
* Type of Grant:	Business Entity	* Amount Allocated For Researcher:
* Grant Category:	External Grant	
Subsidiary		
* RMK:	* FOR Group :	* Commercialisation :
* Phase:	* FOR Area :	* Collaboration :
* Sponsor Category:	* SEO Category :	* Community Engagement :
* Sponsor Agency:	* SEO Group :	* Sub Niche Area :
* Sub-Sponsor:	* SEO Area :	* Sustainable Development Goals (SDGs) :
* Sub-Sponsor Details:	* Research Area :	* National Priority Areas (NPAs) :
* FOR Division:	* Research Classification :	* National Key Economic Area (NKEA) :
* FOR Category:		

Bahagian yang perlu diisi/

1) Research information

- Registration Proposal no. – Untuk disemak
- Title of research-untuk disemak
- Start date-End date- Untuk diisi
- Duration: Untuk disemak
- Type of grant: Untuk disemak
- Grant category: Sila pilih yang berkaitan
- Subsidiary: Sila pilih yang berkaitan
- RMK: Untuk disemak
- Phase: Untuk disemak
- Sponsor:Category : Sila pilih yang berkaitan
- Sponsor Agency: Sila pilih yang berkaitan
- Sub Sponsor: Sila pilih yang berkaitan
- Sub Sponsor Detail: Sila pilih yang berkaitan
- FOR Div hingga SEO Area: Sila pilih yang berkaitan
- Research Classification/Commercialisation: Sila pilih yang berkaitan
- Collaboration: Sila isi yang berkaitan
- Communiti Engagment: Sila pilih yang berkaitan
- Sub Niche area: Sila pilih yang berkaitan
- SDGs: Sila pilih yang berkaitan
- NPA: Sila pilih yang berkaitan
- NKEA: Sila pilih yang berkaitan
- Keyword: Sila isi yang berkaitan
- Total amount approved: Untuk diisi
- Amount allocated for researcher: Untuk diisi

4

Isi semua maklumat

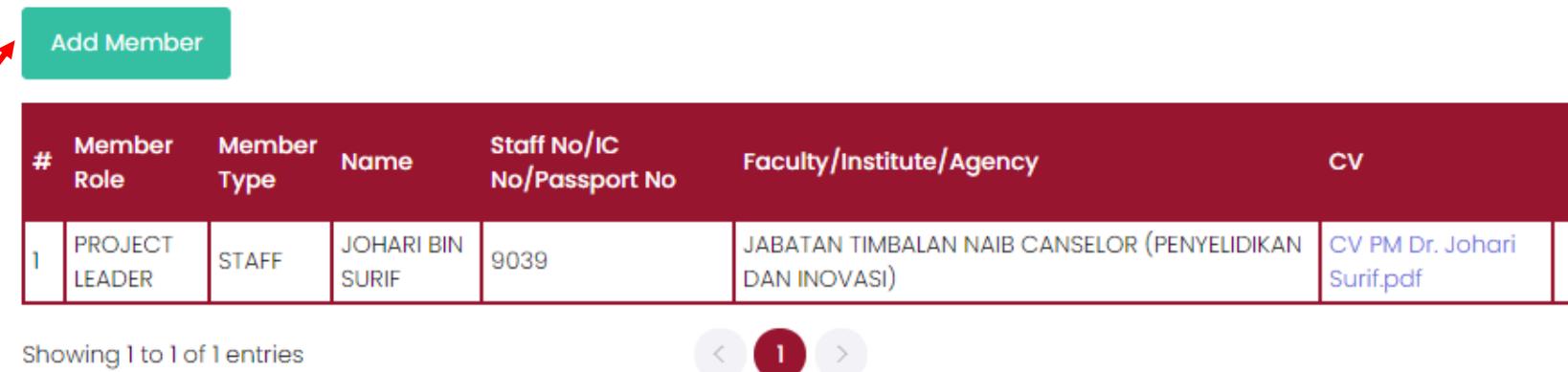
Bagi pendaftaran projek KTP penyelidik perlu memilih **Subsidiary CCIN**
Centre for community and Industry Network (CCIN)

LANGKAH – LANGKAH PENDAFTARAN DALAM SISTEM

Tab Members

Tambah
ahli projek

6



The screenshot shows a table with the following columns: #, Member Role, Member Type, Name, Staff No/IC No/Passport No, Faculty/Institute/Agency, and CV. There is one entry with the following details:

#	Member Role	Member Type	Name	Staff No/IC No/Passport No	Faculty/Institute/Agency	CV
1	PROJECT LEADER	STAFF	JOHARI BIN SURIF	9039	JABATAN TIMBALAN NAIB CANSELOR (PENYELIDIKAN DAN INOVASI)	CV PM Dr. Johari Surif.pdf

Showing 1 to 1 of 1 entries

PREVIOUS ←

Klik untuk
ke tab
seterusnya

7

SAVE & CONTINUE →

8

Isi semua maklumat yang diperlukan

• Detail (4 seksyen)

- Executive summary
- Background
- Methodology
- Objective

(a) Executive Summary

(b) Background

Research background including Hypothesis/ Research Question and Literature Review

(c) Methodology

Description of Methodology

(d) Objective

Objective :

Save Cancel

Objective Action

No data available in table

Showing 0 to 0 of 0 entries

• Equipment

Equipment Details

Name of Equipment and/or Material:

Location:

Place:

Cancel Add and Save

• Budget

Budget Detail

Please indicate your estimated budget for this research and details of expenditure according to the guidelines.
For V35000 please give justification for equipment RM3000 and above.

V-Series	SODO Type	Description	Cost Year 1 (29/09/2020 - 15/10/2020)	Justification	Total Per Item
V50000	B52000	<input type="text"/>	<input type="text" value="0.00"/>		
Other	Other				
Charges & Distribution	Charges & Distribution				
Total Per Sodo			<input type="text" value="0.00"/>		<input type="text" value="0.00"/>
Total Per VSeries (V50000)			<input type="text" value="0.00"/>		<input type="text" value="0.00"/>
Grand Total			<input type="text" value="0.00"/>		<input type="text" value="0.00"/>

PREVIOUS ←

Klik untuk ke tab seterusnya

9

SAVE & CONTINUE →

ial • global

LANGKAH – LANGKAH PENDAFTARAN DALAM SISTEM

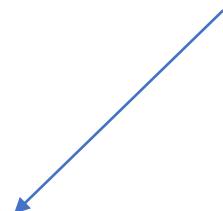
Attachment

Attachment Information

All compulsory forms must be submitted such as : Flow chart, Appointment letter (for PL contract staff)

FLOW CHART	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>
LETTER OF AWARD / MOU / MOA / RESEARCH AGREEMENT	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>
PROPOSAL	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>
OTHERS	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>

10
Lampirkan
dokumen
yang
diperlukan



Dokumen Pendaftaran Projek KTP/CE

- 1) Kertas Kerja/Proposal
- 2) Surat Kelulusan
- 3) Surat Pembiayaan/Bukti penajaan
- 4) Surat Kerjasama
- 5) Flowchart/ Milestone

#	Attachment Type	Uploaded	Description
No data available in table			
Showing 0 to 0 of 0 entries			
		< >	

Klik untuk ke tab
seterusnya

11

PREVIOUS ←

→ SAVE & CONTINUE

LANGKAH – LANGKAH PENDAFTARAN DALAM SISTEM Declaration

Declaration By Applicant

All information given are correct. UTM has the right to reject or to cancel the offer without notice if there is any incorrect information given.

I am heading a research project registered with RMC which is currently active.

+ Terms & Conditions

Name: JOHARI BIN SURIF
Date: 29/09/20

Agree

Print

Tekan butang
'Agree' **13**

Klik pengesahan
di dalam kotak
yang berkaitan

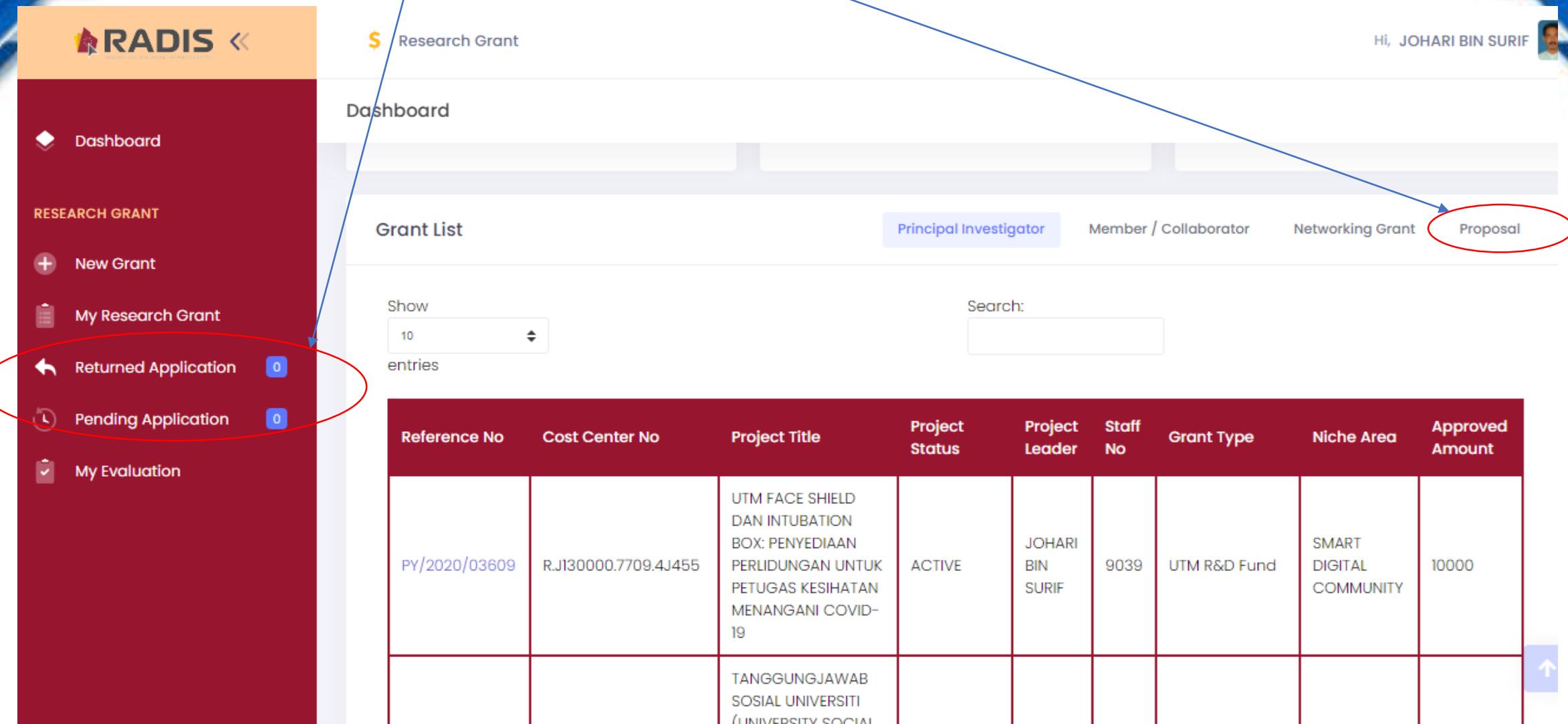
12

Tekan butang
'Submit' **14**

SUBMIT

SELESAI

Semakan pendaftaran dan deraf proposal boleh dilihat di dashboard



The screenshot shows the RADIS (Research and Development Information System) interface. On the left, a sidebar menu lists options: Dashboard, RESEARCH GRANT (New Grant, My Research Grant, Returned Application with 0 entries, Pending Application with 0 entries, My Evaluation), and a SUGGESTION section. A red oval highlights the 'Returned Application' and 'Pending Application' buttons. A blue arrow points from the 'Dashboard' link in the sidebar to the 'Dashboard' section of the main content area. Another blue arrow points from the 'SUGGESTION' link in the sidebar to the 'Proposal' tab in the main content area, which is also circled in red.

Dashboard

RESEARCH GRANT

- New Grant
- My Research Grant
- Returned Application 0
- Pending Application 0
- My Evaluation

SUGGESTION

Dashboard

Research Grant

Dashboard

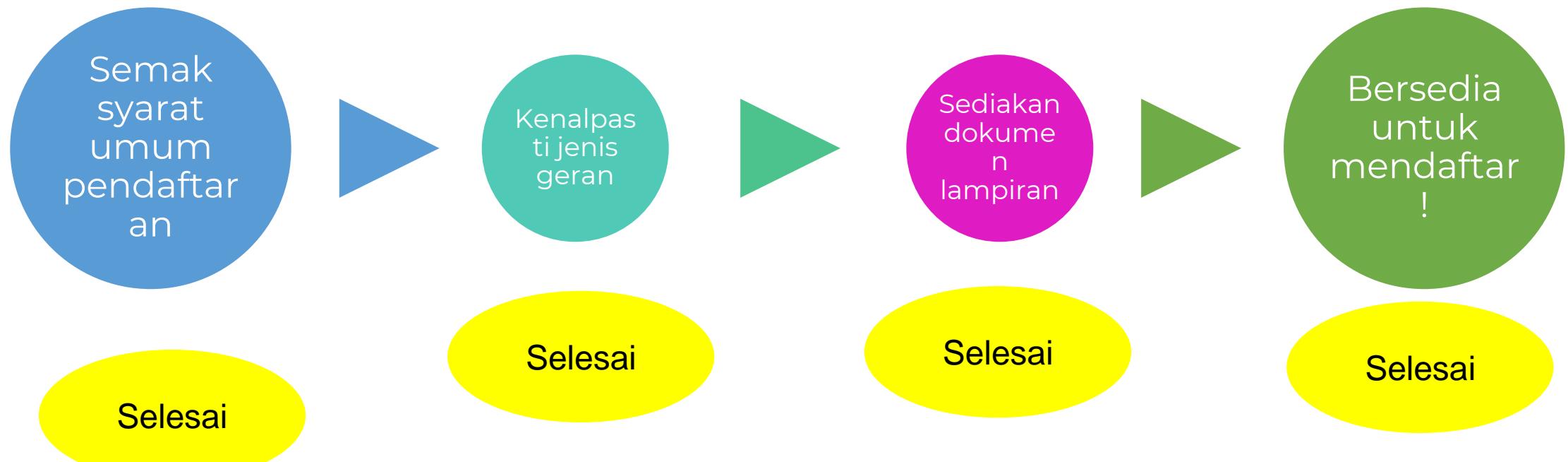
Grant List

Principal Investigator Member / Collaborator Networking Grant **Proposal**

Show 10 entries Search:

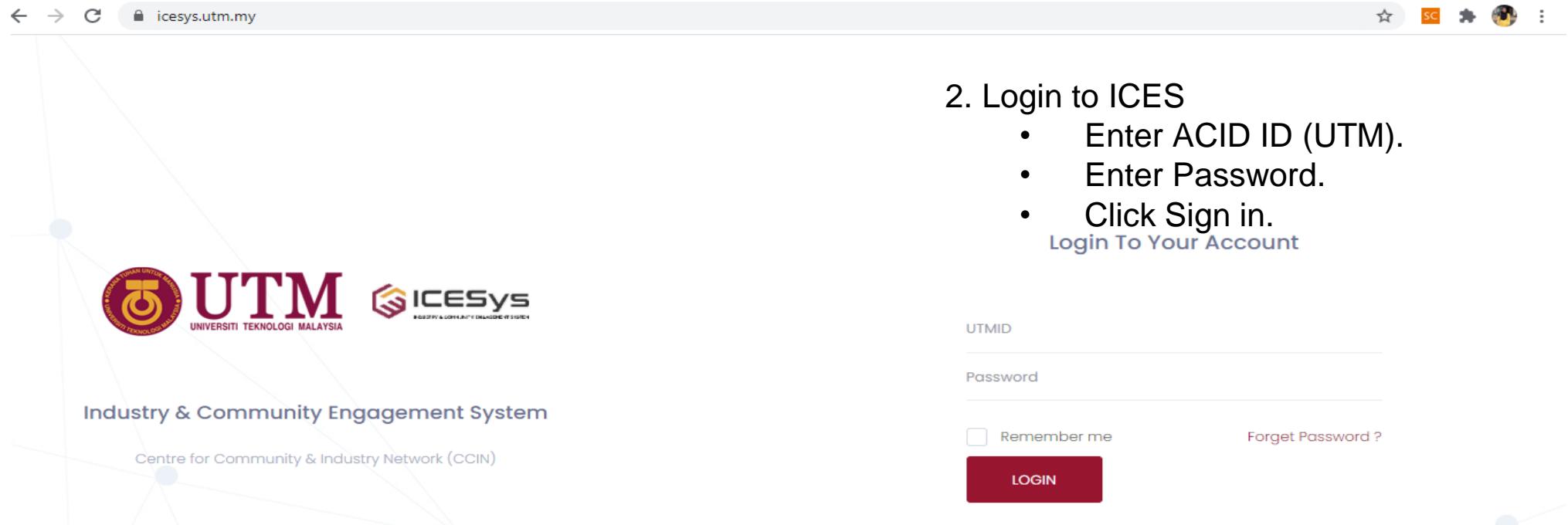
Reference No	Cost Center No	Project Title	Project Status	Project Leader	Staff No	Grant Type	Niche Area	Approved Amount
PY/2020/03609	R.JI30000.7709.4J455	UTM FACE SHIELD DAN INTUBATION BOX: PENYEDIAAN PERLIDUNGAN UNTUK PETUGAS KESIHATAN MENANGANI COVID-19	ACTIVE	JOHARI BIN SURIF	9039	UTM R&D Fund	SMART DIGITAL COMMUNITY	10000
		TANGGUNGJAWAB SOSIAL UNIVERSITI (UNIVERSITY SOCIAL						

Langkah-langkah pendaftaran



Tahniah! Anda telah berjaya mendaftar projek

Link untuk pendaftaran ICESys : <http://icesys.utm.my/>



The screenshot shows the ICESys login interface. At the top, there's a navigation bar with icons for back, forward, search, and other browser functions. The URL 'icesys.utm.my' is visible in the address bar. Below the header, the UTM logo and the ICESys logo are displayed. The main title 'Industry & Community Engagement System' and subtitle 'Centre for Community & Industry Network (CCIN)' are present. On the right side, there's a login form with fields for 'UTMID' and 'Password', both with placeholder text. A 'Remember me' checkbox and a 'LOGIN' button are below the password field. To the right of the password field, there's a link 'Forgot Password ?'. The background features a network-like graphic with nodes and lines.

2. Login to ICES

- Enter ACID ID (UTM).
- Enter Password.
- Click Sign in.

[Login To Your Account](#)

Industry & Community Engagement System

Centre for Community & Industry Network (CCIN)

PENGUMUMAN :

BERMULA 1 JANUARI 2022, SEMUA PROJEK KOMUNITI CE (USR/KTP) PERLU MENDAFTAR MELALUI **SYSTEM ICESYS**

PANDUAN PERMOHONAN STAR RATING



PENGUKURAN IMPAK PROJEK KOMUNITI

Kenapa
?

Impak perlu diukur bagi menilai keberkesanan pertukaran kepakaran dan hasil penyelidikan melalui projek inovatif yang dikendalikan bersama oleh staf akademik dan rakan perniagaan dari industri dan masyarakat sasaran. Ini bagi memastikan setiap projek yang dilaksanakan berjaya memberi perubahan positif kepada komuniti

Bagaimana? **Star rating** adalah ‘tool’ yang digunakan bagi menilai **impak pelaksanaan projek komuniti**

KEPADA PENARAFAN UNIVERSITI

INSTRUMENT	KAI	ID	OD	TARGET
MYRA 2021 (Ministry)	Section G6: Knowledge / Technology Diffusion Projects / Assimilation (Social Innovation)	G6a	Total number of new community-related projects	15
		G6b	Total number of communities receiving/ BENEFITING from the knowledge/ technology diffusion projects	60



BAGI UNIVERSITI PENYELIDIKAN.....

- 1 Bertanggungjawab sebagai pemegang data bagi **MyRA, SETARA, MyMOHES** (Seksyen libat sama komuniti)
- 2 Keperluan **DATA AUDIT UNIVERSITI** (MyRA (Seksyen G6) / MyMOHES / SETARA) ini perlu bagi Mengekalkan Taraf Universiti Penyelidikan Dan Ranking Universiti

GLOSARI G6b

b) Bilangan komuniti yang menerima faedah daripada pengetahuan/projek penyebaran teknologi

Total number of communities receiving/benefiting the knowledge/technology diffusion projects

Bilangan komuniti yang menerima projek pemindahan ilmu dan teknologi.

Nota Umum:

- Bilangan komuniti/industri yang menerima/mendapat faedah daripada pengetahuan/projek penyebaran teknologi.
- Program komuniti menunjukkan perubahan positif dari segi pengetahuan/kemahiran/tingkah laku atau aspirasi.
- Komuniti yang menggunakan program menggerakkan sumber dan kepakaran dengan universiti.
- Komuniti yang bekerjasama dengan agensi-agensi lain dan universiti dalam pelaksanaan program.
- Pembiayaan program adalah sebaik-baiknya secara bersama di antara universiti/sektor awam/sektor swasta.
- Penarafan bintang jaringan komuniti adalah berdasarkan kriteria berikut: **LAMPIRAN A**
- Hanya projek yang bertaraf tiga (3) bintang dan ke atas sahaja yang boleh diambilkira sebagai komuniti yang telah mendapat faedah/manfaat dari program.
- Impak setiap projek baharu dengan kerjasama komuniti (Penarafan Bintang Jaringan Komuniti) perlu dilaporkan melalui **Masterlist** dan **Templat Pelaporan Impak**

b) Bilangan komuniti yang menerima faedah daripada pengetahuan/projek penyebaran teknologi

Total number of communities receiving/benefiting the knowledge/technology diffusion projects

Bilangan komuniti yang menerima projek pemindahan ilmu dan teknologi.

Nota Umum:

- Bilangan komuniti/industri yang menerima/mendapat faedah daripada pengetahuan/projek penyebaran teknologi.
- Program komuniti menunjukkan perubahan positif dari segi pengetahuan/kemahiran/tingkah laku atau aspirasi.
- Komuniti yang menggunakan program menggerakkan sumber dan kepakaran dengan universiti.
- Komuniti yang bekerjasama dengan agensi-agensi lain dan universiti dalam pelaksanaan program.
- Pembiayaan program adalah sebaik-baiknya secara bersama di antara universiti/sektor awam/sektor swasta.
- Penarafan bintang jaringan komuniti adalah berdasarkan kriteria berikut: **LAMPIRAN A**
- Hanya projek yang bertaraf tiga (3) bintang dan ke atas sahaja yang boleh diambilkira sebagai komuniti yang telah mendapat faedah/manfaat dari program.
- Impak setiap projek baharu dengan kerjasama komuniti (Penarafan Bintang Jaringan Komuniti) perlu dilaporkan melalui **Masterlist** dan **Templat Pelaporan Impak**

LAMPIRAN A: Penarafan Bintang Jaringan Komuniti

TARAF	DISKRIPSI	IMPAK	INDIKATOR
5 ★★★ ★★	Penghakupayaan	Kesejahteraan komuniti dan peningkatan kualiti persekitaran Kelestarian amalan inovasi Memperkasa amalan inovasi	Komuniti/peserta mengendalikan perubahan secara berdikari tanpa penglibatan institusi yang dinilai
4 ★★★ ★	Perubahan Amalan	Manfaat secara terus dari amalan inovasi seperti peningkatan kualiti dan pendapatan, pengurangan kos	Komuniti/peserta menggunakan inovasi dalam bidang usahanya
3 ★★★	Perubahan Pengetahuan, Sikap, Kemahiran dan Aspirasi (PSKA)	Program tindakan komuniti membawa peningkatan pengetahuan, sikap, kemahiran dan aspirasi pada komuniti	Komuniti/peserta menunjukkan peningkatan pengetahuan, kemahiran serta perubahan sikap dan aspirasi <i>*Bukti Pengukuran melalui hasil analisis dan lain-lain</i>

LAMPIRAN A - G6b

Nota : penyediaan dan keperluan dokumentasi akan dikemaskini

**MENGIKUT KEPERLUAN
ATAU MEMENUHI GLOSARI
MYRA YANG TERKINI**

2 ★★	Sokongan dan Penglibatan	Komuniti membentuk kesedaran terhadap kepentingan tindakan komuniti Hubungan strategik komuniti/organisasi	Institusi yang dinilai melaksanakan program bersama komuniti/peserta
1 ★	Jalinan Hubungan	Komuniti bertanggapan positif terhadap institusi yang dinilai dan program tindakan komuniti	Pengukuhan hubungan institusi yang dinilai - komuniti/peserta melalui kunjungan, lawatan, surat, email dan lain-lain

PEMILIHAN PROJEK PEMINDAHAN ILMU/TEKNOLOGI (KTP)

SYARAT UMUM PERLU DIPERHATIKAN

Program/projek komuniti mempunyai unsur **PEMINDAHAN TEKNOLOGI/ILMU** dan melibatkan **KOMUNITI LUAR** (bukan hanya staf dan pelajar UTM)

Nota: Manfaat utama adalah kepada komuniti luar

Program/projek komuniti yang **TIDAK** melibatkan **pembayaran yuran penyertaan program oleh peserta** (Jika yuran dikenakan, ianya akan dikira sebagai aktiviti kursus/latihan).

Program/projek komuniti yang **TIDAK** melibatkan **bayaran perundingan / khidmat profesional** kepada ketua atau ahli projek atau menyamai jenis projek perundingan

KATEGORI PROJEK KTP

**A**

Individual One-Off

Merangkumi sebarang projek komuniti yang dijalankan **SEKALI SAHAJA**

atas **KAPASITI INDIVIDU** di sesuatu tempat untuk

JANGKAMASA YANG SINGKAT (1 – 10 hari).

**B**

Group One-Off
(Direct Involvement)

Merangkumi sebarang projek komuniti yang dijalankan **SEKALI SAHAJA** di sesuatu tempat

JANGKAMASA YANG SINGKAT (1 – 10 hari).

Projek komuniti ini melibatkan **BEBERAPA ORANG AHLI** yang sama-sama membantu menjayakan projek

**C**

Group One-Off (In-direct Involvement)

Merangkumi sebarang projek komuniti yang dianjurkan oleh UTM yang dijalankan **SEKALI SAHAJA** di sesuatu tempat

JANGKAMASA YANG SINGKAT (1 – 10 hari).

Projek komuniti ini melibatkan **BEBERAPA ORANG AHLI**, tetapi **ADA AHLI YANG TERLIBAT SECARA TIDAK LANGSUNG** dalam menjayakan projek komuniti tersebut.

**D**

Continuous Project
(timeline)

Merangkumi projek komuniti yang berbentuk aktiviti **PEMINDAHAN ILMU UNTUK PEMBANGUNAN KOMUNITI**

dijalankan secara **BERPERINGKAT** pada **SATU JANGKAMASA YANG TELAH DITETAPKAN.**

KOMUNITI MENERIMA MANFAAT SEPENUHNYA dan **MAMPU UNTUK MENERUSKAN PROJEK KOMUNITI** tersebut secara **LESTARI.**

**E**

Multiple Program

Merangkumi sebarang program komuniti yang melibatkan **PROGRAM KOMUNITI MULTI DISIPLIN**

diselaraskan oleh **SATU PTJ**

Beberapa **PTJ LAIN MENGETUAI SUB PROJEK** di bawahnya

DEFINISI BINTANG PROJEK KTP

PECAHAN KATEGORI PROJEK MENGIKUT BINTANG

	1 STAR	2 STARS	3 STARS	4 STARS	5 STARS
DEFINISI	The community has a positive orientation towards the programme	The community consider the program relevant and needed	The Community action programme results in change in knowledge / skills / attitudes or aspirations	The Community Programme results in a change of practices	The community is empowered and can independently sustain the practices that were introduced through the programme
KATEGORI PROJEK	1 ONE OFF (INDIVIDUAL) 2 ONE OFF (GROUPING) – DIRECT INVOLVEMENT 3 ONE OFF (GROUPING) – INDIRECT INVOLVEMENT	Seorang pensyarah Pensyarah (Ketua Projek) + Ahli projek Seorang pensyarah + rakan UTM + agensi / industri	Kapasiti Individu Anjuran PTJ/UTM atau jemputan luar Anjuran PTJ/UTM atau jemputan luar	4 CONTINUOUS PROJECT (TIMELINE) 5 MULTIPLE PROGRAMME	1 projek teras yang sama Penglibatan Pelbagai pemegang taruh/ komuniti 1 projek teras dan beberapa sub projek

PERBEZAAN DOKUMEN

SETIAP BINTANG MENGIKUT TEMPOH

	1 STAR	2 STARS	3 STARS	4 STARS	5 STARS
KEPERLUAN DOKUMEN Dokumen utama: 1)Borang CEIR 2)Pengesahan ADEGE- semakan beserta bukti 3)Sediakan template laporan analisis - Edit semula CEIR berbentuk laporan	Senarai kehadiran Persetujuan penglibatan komuniti melalui email, surat dll.	Segala dokumen dalam 1 star dan : 1) Surat Kerjasama 2) Soal selidik (Mengandungi tahap Kepuasan dan minat peserta terhadap program)	Segala dokumen dalam 2 star dan : Data analisis Soal selidik (Mengandungi analisis salah satu perubahan 1)pengetahuan, 2)sikap, 3)kemahiran, atau 4)aspirasi) Analisis berdasarkan soalan sebelum dan selepas (pre and post) -video pendek projek	Segala dokumen dalam 3 star dan : Laporan pemantauan (Gambar sebelum dan selepas)-video pendek projek (Mengandungi laporan data komuniti yang mengamalkan/menggunakan dalam bidang usahanya)	Segala dokumen dalam 4 star dan : Laporan analisis pemantauan (gambar dan laporan peserta yang melaksanakan aktiviti secara berdikari) (Mengandungi laporan data komuniti yang 1) masih mengamalkan/ 2) menggunakan ilmu/teknologi secara berdikari tanpa bantuan universiti) 3) Menyebarkan ilmu kepada orang lain -video pendek projek/news
TEMPOH	Sebelum dan Semasa Program Berlangsung	Semasa Program Berlangsung	Semasa program berlangsung atau dalam tempoh kurang dari 3 bulan selepas program	4-6 bulan selepas program	7-12 bulan selepas program

PERBEZAAN KLASIFIKASI BAGI KRITERIA STAR 4 DAN 5

KLASIFIKASI PROJEK BINTANG 4

- 1) Pemindahan ilmu
 - a) Boleh mengadaptasi ilmu yang diberikan dalam tempoh 4-6 bulan selepas tamat projek -(bukti hasil report ujian)
 - b) Sikap- Melihat perubahan peserta mengekalkan sikap-(bentuk soal selidik)
- 2) Pemindahan teknologi
 - a) Peserta boleh menyelenggara/ mengendalikan sistem teknologi dalam tempoh 4-6 bulan selepas teknologi dipindahkan
- 3) Penjanaan pendapatan-
 - A) Peserta dapat meningkatkan pendapatan dalam tempoh 4-6 bulan selepas tamat projek

KLASIFIKASI PROJEK BINTANG 5

- 1) Pemindahan ilmu/kemahiran
 - a) Boleh memindahkan ilmu yang adaptasi kepada peserta lain secara berdikari (tanpa bantuan ketua projek/UTM), **atau**
 - b) Inovasi- Menginovasikan ilmu/ kemahiran yang diadaptasi dan mencapai apa-apa kejayaan
- 2) Pemindahan teknologi
 - a) Peserta boleh menyelenggara/ mengendalikan sistem teknologi dalam tempoh 7-12 bulan selepas teknologi dipindahkan- (melihat bukti jangka sistem/teknologi masih berfungsi) **atau**
 - b) Inovasi- Menginovasikan teknologi yang diadaptasi dan mencapai apa-apa kejayaan
- 3) Penjanaan pendapatan-
 - a) Peserta masih dapat meningkatkan pendapatan dalam tempoh 7-12 bulan selepas tamat projek **atau**
 - b) Inovasi- Menginovasikan kemahiran yang diadaptasi dan mencapai apa-apa kejayaan

TARIKH PENTING! PERMOHONAN PENARAFAN BINTANG

BIL	PERKARA	*TARIKH FASA 2/2021
1	Pembukaan Permohonan Penarafan Bintang	8/8/2021
2	Proses Muat Naik Dokumen Sokongan Di Tab Star Rating	8/8/2020 – 30/10/2021
3	TARIKH AKHIR PERMOHONAN	30/10/2021
4	Proses Semakan Sekretariat	31/10/2021 – 13/11/2021
5	Pembetulan Oleh Ketua Projek	14/11/2021 – 21/11/2021
6	Tempoh Penilaian Projek	27/11/2021 – 5/12/2021
7	Penilaian & Kelulusan Jawatankuasa Libatsama Komuniti	9/12/2021
	**Keputusan Penarafan Bintang di RADIS	14/12/2021

Perhatian :

1. Pendaftaran projek boleh dilakukan sepanjang tahun.
2. Tarikh yang diberikan adalah anggaran sah sebagai panduan projek yang diambil kira bagi pelaporan KAI tahun semasa bagi sukuan yang telah ditentukan Universiti termasuk keperluan MyRA fasa/tahun semasa
3. Projek yang telah diberi penarafan bintang sebelum ini boleh memohon semula penarafan bintang pada tahun semasa dengan SYARAT tambahan bukti bagi aktiviti dalam tahun semasa yang memenuhi keperluan penarafan bintang.

LANGKAH-LANGKAH PERMOHONAN PENARAFAN BINTANG

SEMAK

SEMAK Semak kelayakan sebelum membuat permohonan penarafan bintang

Hanya projek berunsurkan pemindahan ilmu atau teknologi sahaja yang layak memohon

MOHON

MOHON Isi permohonan di dalam sistem.

Hanya projek yang telah berdaftar di dalam sistem sahaja yang boleh memohon.

LAMPIR

LAMPIRKAN BUKTI Lampirkan borang CE Star Rating (SR) bersama bahan bukti.

Sediakan bahan bukti yang mencukupi dan maklumat yang tepat seperti yang ditulis di dalam borang CE SR.

Labelkan dokumen mengikut bahan bukti dan rating yang ingin dimohon

HANTAR

HANTAR Hantar permohonan setelah semua dokumen lengkap.

Semak semula borang dan bahan bukti sebelum menghantar dokumen

Semak kelayakan

Kriteria Projek yang layak memohon penarafan bintang:

1. **PROJEK** yang melibatkan pemindahan ilmu pengetahuan / teknologi kepada komuniti luar (**KTP**)
2. **KETUA PROJEK** yang terdiri daripada **STAF AKADEMIK SAHAJA**
3. **PROJEK** baharu atau yang masih **AKTIF** pada tahun semasa
4. **PROJEK TELAH DIDAFTAR DAN DILULUSKAN** di sistem RADIS
5. Projek yang **PERNAH** ditaraf bintang juga layak untuk memohon semula **DENGAN SYARAT** :
 - Jika ingin **MEMPERBAIKI MARKAH PENARAFAN BINTANG** (contoh: daripada bintang 3 kepada 4/5 Bintang) adalah perlu mengemukakan **BAHAN BUKTI BAHARU** daripada **AKTIVITI BAHARU** yang dijalankan dalam **TAHUN SEMASA**



SEMAK

Mohon di dalam RADIS

Bagaimana Cara untuk akses ke **Tab Star Rating**

1. Daftar masuk RADIS

The screenshot shows the RADIS login page. A red arrow points from the text '1. Daftar masuk RADIS' to the 'Login To Your Account' section. The login fields are highlighted with a red oval.

No.	Reference No	Cost Center No	Project Title	Project Status	Grant Type	Approved Amount
1	PV/2020/04598	RJ/2020/0703/AC395	Crowd-funding Ecosystem for Malaysia - Case Study Through Implementation and NGO Participation	ACTIVE	Contract Research DTD	23000
2	PV/2018/02844	RJ/2020/02513/20HQ	AN ENHANCED ADAPTIVE ENERGY-AWARE MECHANISM FOR EXTENDED WIRELESS SENSOR NETWORK LIFETIME	ACTIVE	Tier 1	50000
3	PV/2019/00898	RJ/2020/0703/04E95	Modeling Information System			
4	PV/2018/03626	RJ/2020/02513/20HQ4	A STUDY OF GENERIC ANARCHIST			
5	PV/2020/05640	RJ/2020/0703/AM156	ANALYSIS OF THE INFLUENCE OF THE			
6	PV/2020/03683	RJ/2020/0703/AM156	R&D DASHBOARD AND			
7	PV/2020/05581	RJ/2020/0703/AC436	Malaysian Institute of Higher Education (MyIHE) Programme (MyCS Prog)			
8	PV/2020/03637	RJ/2020/0703/48076	STUD ALGORITHM DEIN			
9	PV/2019/02480	RJ/2020/0703/AC293	A STUDY OF CUSTOMERS FRONT END APPLICATION	COMPLETED	Contract Research DTD	20000
10	PV/2007/00473	RJ/2020/0703/35251	Friend-Assisted Secure Autonomous Mobile Ad-Hoc Networks	COMPLETED	Sciencefund	50000

Showing 1 to 10 of 34 entries

3. Klik pada link *reference no.* projek tersebut

MOHON
innovative • entrepreneurial

2. Cari projek yang ingin dipohon di bahagian **Grant List** pada paparan dashboard

The screenshot shows the RADIS dashboard. A red arrow points from the text '2. Cari projek yang ingin dipohon di bahagian Grant List pada paparan dashboard' to the 'Grant List' button in the center of the dashboard.

No.	Reference No	Cost Center No	Project Title	Project Status	Grant Type	Approved Amount
1	PV/2020/04598	RJ/2020/0703/AC395	Crowd-funding Ecosystem for Malaysia - Case Study Through Implementation and NGO Participation	ACTIVE	Contract Research DTD	23000
2	PV/2018/02844	RJ/2020/02513/20HQ	AN ENHANCED ADAPTIVE ENERGY-AWARE MECHANISM FOR EXTENDED WIRELESS SENSOR NETWORK LIFETIME	ACTIVE	Tier 1	50000

Nota : Proses Pendaftaran projek CE boleh rujuk kepada **PANDUAN PENDAFTARAN CE**

Mohon di dalam RADIS

Permohonan penarafan bintang boleh diisi menerusi **Tab Star Rating** bagi projek yang telah mendaftar

S Research Grant P Publication

Hi, SITI NUR HAFIZAH BINTI SOID

Research Grant PY/2020/05368 - Star Rating Application

Proposal Financial Info Progress/End Report Virement Extension Claim & Payment Activity Appointment Member Management Project Record **Star Rating**

Introduction:
Community Engagement Star Rating System measures knowledge/technology transfer impact through community-based participatory research or civic engagement. The impact measurement utilizes a 5-star rating system coordinated by the UTM Centre for Community and Industry Network (CCIN).

Instructions:
1. Download the [CE Impact Rating Form \(CEIR\)](#) and fill in information in the table A to I.
2. Submit complete CEIR form using Adobe Reader (.pdf) format and upload it in attachment section below.
3. Please ensure that all evidences have been uploaded in attachment section below.
4. Submit the CEIR form and all related evidences by **13 November 2020** to enable the evaluation process to take place.
5. Upon completion of the evaluation process, result of star rating will be publish in RADIS starting **1 January 2021**.
6. Please note that all information will be kept strictly **CONFIDENTIAL** and **ONLY** be used for University reporting.

[Click here for Star Rating Rules and Regulations](#)
[Click here for Star Rating Flow Chart](#)

For any inquiries, please contact:
Mrs. Salina Muhamad (0124007563)
Mrs. Nur Mazdiana binti Noor Azizaman (01111467626)
Technical Support (RADIS) : [researchsupport.utm.my](#)

NEW RATING

List of Star Rating

No.	YEAR	STAR RATING	REMARK
No data available in table			

4. Paparan maklumat projek.

Klik Tab **Star Rating** untuk memohon

5. Muat Turun Borang CEIR di sini

6. Klik butang **New Rating** untuk memuatnaik borang yang telah di isi bersama bahan bukti



MOHON
innovative • entrepreneurial

Lampirkan Borang CE dan bahan Bukti

Setiap permohonan perlu disediakan bahan bukti yang lengkap, tepat dan sama seperti yang diisi di dalam borang CE Impact Rating (CEIR) terutamanya, bilangan peserta, jumlah peruntukan dll.

Dokumen UTAMA

Wajib ada: Borang CE Impact Rating (CEIR)

1 Star : Senarai Kehadiran

2 Star : Borang Soal Selidik/temubual dan surat kerjasama

3 Star : Analisis soal selidik/temubual (peningkatan minat/kemahiran/ilmu oleh peserta) (Tempoh 0-3 bulan selepas tamat projek)

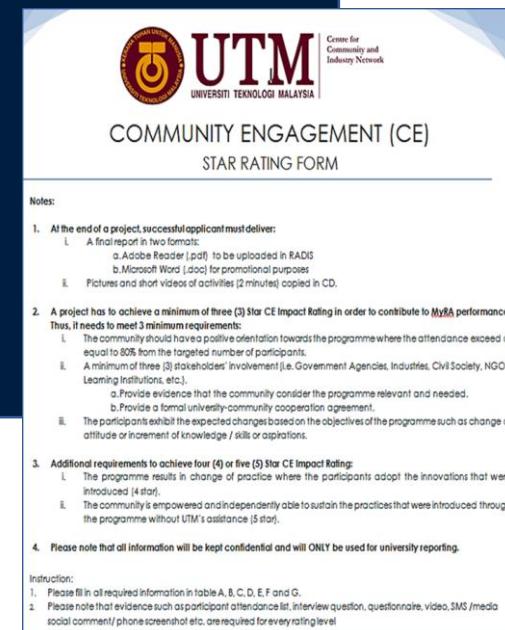
4 Star : Dapatan analisis Pemerhatian keberkesanan (Tempoh 4-6 bulan selepas tamat projek)

5 Star : Dapatan analisis Pemerhatian keberkesanan (Tempoh 6-12 bulan selepas tamat projek)

Dokumen TAMBAHAN

1. Liputan media (keratan akhbar/ media sosial rasmi)
2. Surat Penajaan / Pembiayaan
3. Formalisasi Perkongsian
4. Gambar aktiviti Projek/program
5. Laporan Akhir projek / aktiviti
6. Video pendek projek
7. MOU / MOA / LOI
8. Harta Intelek

LAMPIR
eneurial • global



Notes:

1. At the end of a project, successful applicant must deliver:
 - A final report in two formats:
 - i. Adobe Reader (.pdf) to be uploaded in RADIS
 - ii. Microsoft Word (.doc) for promotional purposes
 - iii. Pictures and short video of activities (2 minutes) copied in CD.
2. A project has to achieve a minimum of three (3) Star CE Impact Rating in order to contribute to MyRA performance. Thus, it needs to meet 3 minimum requirements:
 - i. The community should have a positive orientation towards the programme where the attendance exceed or equal to 80% from the targeted number of participants.
 - ii. A minimum of three (3) stakeholders' involvement (i.e. Government Agencies, Industries, Civil Society, NGOs, Learning Institutions, etc.).
 - a. Provide evidence that the community consider the programme relevant and needed.
 - b. Provide a formal university-community cooperation agreement.
 - iii. The participants exhibit the expected changes based on the objectives of the programme such as change of attitude or increment of knowledge / skills or capabilities.
3. Additional requirements to achieve four (4) or five (5) Star CE Impact Rating:
 - i. The programme results in change of practice where the participants adopt the innovations that were introduced (4 star).
 - ii. The community is empowered and independently able to sustain the practices that were introduced through the programme without UTM's assistance (5 star).
4. Please note that all information will be kept confidential and will ONLY be used for university reporting.

Instruction:

1. Please fill in all required information in table A, B, C, D, E and G
2. Please note that evidence such as participant attendance list, interview question, questionnaire, video, SMS / media social comment / phone screenshot, etc. are required for every rating level.

PERBEZAAN SETIAP BINTANG?

	1 STAR	2 STARS	3 STARS	4 STARS	5 STARS
PERINCIAN	<p>Jumlah peserta / komuniti perlu relevan dengan objektif program.</p> <p>(sebelum dan semasa program berlangsung)</p> <p>Nota : penyediaan dan keperluan dokumentasi akan dikemaskini dari semasa ke semasa MENGIKUT KEPERLUAN ATAU MEMENUHI GLOSARI MYRA YANG TERKINI</p>	<p>Soal selidik Berapa ramai yang SETUJU menyatakan bahawa program ini PENTING untuk dijalankan (berdasarkan objektif projek / program / aktiviti?)</p> <p>Pihak pemegang taruh yang terlibat yang setuju bekerjasama</p> <p>(semasa program berlangsung)</p>	<p>Soalan kaji selidik (pre and post) analisis perubahan mestilah berpandukan keperluan pembuktian bagi pernyataan jumlah peserta yang</p> <ul style="list-style-type: none"> 1. Memahami 2. Berminat <p>3. Mempunyai kemahiran menggunapakai ilmu / teknologi yang disampaikan</p> <p>(semasa program atau kurang 3 bulan selepas program)</p>	<p>Soalan kaji selidik adalah berdasarkan pemantauan semula kepada peserta yang masih mengamal dan menggunapakai ilmu / teknologi yang disampaikan</p> <p>Pengetahuan dan kemahiran serupa masih diteruskan selepas program tamat (kesinambungan pengetahuan/kemahiran yang dipindah)</p>	<p>Soalan kaji selidik / temubual adalah lanjutan pemantauan kepada peserta yang telah mengadaptasi sepenuhnya ilmu yang disampaikan sehingga boleh dijalankan sendiri tanpa bantuan UTM (memberi impak kepada pendapatan / peningkatan taraf hidup/ faedah ekonomi) atau telah menyebarkan ilmu kepada komuniti lain (7-12 bulan selepas program tamat)</p>
		innovative • entrepreneurial • global			

Lampirkan Borang CE dan bahan Bukti

New Rating

Title CE:

Enter Title

No.	Attachment Type	Uploaded	Description
1	1 Star: Attendance List	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	
2	2 Star: Questionnaire / Interview	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	
3	3 Star: Survey form, Interviews Transcription & analysis	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	
4	4 Star: Observation checklist, Interviews Transcription & analysis	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	
5	5 Star: Report, Observation checklist & analysis	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	
6	CE Star Rating Application Form	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	
7	Media Coverage	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	
8	Sponsorship letters / funding	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	
9	Invitation Email / Letter / Certificate of Appreciation / Thank you letter	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	
10	Pictures of CE project	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	
11	End Report of the project / activity	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	
12	MOU / MOA / LOI / LOC	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	
13	Brochures / pamphlet	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	

Showing 1 to 13 of 13 entries

< 1 >

Video URL:

Enter URL

Save

7. Sekiranya projek asal adalah penyelidikan/ perundingan. Sila masukkan tajuk CE yang bersesuaian. Sekiranya projek adalah KTP projek, sila masukkan tajuk yang sama dengan tajuk projek.

8. Lampirkan semua bukti yang berkaitan dengan jenis attachment. Sila namakan tajuk fail dengan kemas. tekan butang upload setelah memilih fail

9. Masukkan link video URL atau link gdrive bagi yang mempunyai bukti tambahan yang tidak ada di bahagian atas



Hantar Permohonan setelah lengkap

New Rating

Title CE:

Enter Title

No.	Attachment Type	Uploaded	Description
1	1 Star: Attendance List	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	
2	2 Star: Questionnaire / Interview	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	
3	3 Star: Survey form, Interviews Transcription & analysis	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	
4	4 Star: Observation checklist, Interviews Transcription & analysis	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	
5	5 Star: Report, Observation checklist & analysis	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	
6	CE Star Rating Application Form	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	
7	Media Coverage	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	
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13	Brochures / pamphlet	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload File"/>	

Showing 1 to 13 of 13 entries

Video URL:

Enter URL

Setelah membuat semakan dokumen,
Klik butang Save untuk menghantar
permohonan.



PANDUAN PENGISIAN MAKLUMAT BORANG CE IMPACT RATING (CEIR)

 **UTM** | Centre for
Community and
Industry Network
UNIVERSITI TEKNOLOGI MALAYSIA

COMMUNITY ENGAGEMENT IMPACT RATING (CEIR) FORM

Notes:

- At the end of a project, successful applicant must deliver:
 - A final report in two formats:
 - Adobe Reader (.pdf) to be uploaded in RADD
 - Microsoft Word (.doc) for promotional purposes
 - Picture and short video of activities (3 minutes) copied in CD.
- A project has to achieve a minimum of three (3) Star CG Impact Rating in order to contribute to UTM performance. Thus, it needs to meet 3 minimum requirements:
 - The community should have a positive orientation towards the programme where the attendance exceed or equal to 80% from the targeted number of participants.
 - A minimum of three (3) stakeholders' involvement (i.e. Government Agencies, Industries, Civil Society, NGOs, Learning Institutions, etc.).
 - Provide evidence that the community consider the programme relevant and needed.
 - Provide a formal university-community cooperation agreement.
 - The participants exhibit the expected changes based on the objectives of the programme such as change of attitude or increment of knowledge / skills or aspirations.
- Additional requirements to achieve four (4) or five (5) Star CE Impact Rating:
 - The programme results in change of practice where the participants adopt the innovations that were introduced (4 star).
 - The community is empowered and independently able to sustain the practices that were introduced through the programme without UTM's assistance (5 star).

Instruction:

- Please fill in all required information in table A, B, C, D, E, F, G, H and I.
- Please note that evidence such as participant attendance list, Interview question, questionnaire, video, SWM / media / social comment/ phone screenshot etc. are required for every rating level.

A	PROJECT / PROGRAMME AREA OF EXPERTISE
PROGRAMME AREA OF EXPERTISE Please tick (✓) ONLY ONE area of expertise in the space provided. <small>* CG areas of expertise are sourced from Ministry of Higher Education - UGTC Guideline</small>	Environmental Development
	Health
	ICT & Technology
	Entrepreneurial
	Education
	Risk Management & Disaster Assistance
	Preserve Heritage And Culture
	Sports And Recreation
	Social Welfare
	Rural Development
Edu-Tourism	
FOCUS AREA You may tick (✓) more than 1 focus area.	Capacity Building
	Social Entrepreneurship
	Improving Livelihood
	Environmental Sustainability
	Education Enhancement

Version 5-Updated 9 May 2021



COMMUNITY ENGAGEMENT IMPACT RATING (CEIR) FORM

PENGENALAN BORANG PERMOHONAN

Dokumen
Wajib

COMMUNITY ENGAGEMENT IMPACT RATING (CEIR) FORM

7 muka surat

Beserta
dokumen
sokongan

Mempunyai
Seksyen A-J

Notes:

1. At the end of a project, successful applicants must deliver:
 - i. A final report in two formats:
 - a. Adobe Reader (.pdf) to be uploaded in RADIS
 - b. Microsoft Word (.doc) for promotional purposes
 - ii. Google drive URL link for video sharing and other supporting document
2. A project has to achieve a minimum of three (3) Star CE Impact Rating in order to contribute to MyRA performance. Thus, it needs to meet 3 minimum requirements:
 - i. The community should have a positive orientation towards the programme where the attendance exceeds or equal to 80% from the targeted number of participants.
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4. Please note that all information will be kept confidential and will ONLY be used for university reporting.

Instruction:

1. Please fill in all required information in section A, B, C, D, E and F
2. Please send the CEIR form along with the evidence for ADEGE verification (section G) before submitting through RADIS
3. Please note that evidence such as participant attendance list, interview question, questionnaire, video, SMS /media social comment/ phone screenshot etc. are required for every rating level
4. Please provide a google drive URL link for video sharing and other supporting documents.

Diisi oleh
Ketua Projek

MESTI dengan
tandatangan
ADEGE

A	PROJECT / PROGRAMME AREA OF EXPERTISE	
		Environmental Development
		Health

KEPENTINGAN BORANG PERMOHONAN **SEMASA PENILAIAN** ?

- ✓ BORANG PERMOHONAN ADALAH **RUJUKAN UTAMA** BORANG PENILAIAN

- ✓ PROJEK **TIDAK AKAN DINILAI** JIKA TIADA BORANG PERMOHONAN

- ✓ BORANG PERMOHONAN JUGA MERUPAKAN **RUJUKAN UTAMA** SEMASA MEMPERTAHANKAN MAKLUMAT **AUDIT** DAN **PELAPORAN DATA UNIVERSITI**

A

PROJECT / PROGRAMME AREA OF EXPERTISE

PROGRAMME AREA OF EXPERTISE

Please tick (✓) ONLY ONE area of expertise in the space provided.

* CE areas of expertise are extracted from Minister of Higher Education - UCTC Award

FOCUS AREA

You may tick (✓) more than 1 focus area.

	Environmental Development
	Health
	ICT & Technology
	Entrepreneurial
	Education
	Risk Management & Disaster Assistance
	Preserve Heritage And Culture
	Sports And Recreation
	Social Welfare
	Rural Development
	Edu-Tourism
	Capacity Building
	Social Entrepreneurship
	Improving Livelihood
	Environmental Sustainability
	Education Enhancement

SEKSYEN A

Bahagian ini mengandungi jenis bidang keutamaan projek serta CE focus area.

Ketua Projek **BOLEH** pilih lebih daripada satu yang berkaitan projek.

Nota : akan digunakan untuk tujuan statistik pelbagai pelaporan

SEKSYEN B

Bahagian ini berkaitan maklumat ringkas projek

B	BASIC INFORMATION			
1	PROGRAMME TITLE			
2	RADIS REFERENCE NO. (Only for new KTP project who is registered in RADIS)			
3	RELATED RESEARCH PROJECT & COST CENTRE NO.	<small>(Relate the current programme / activities to the research has been done previously)</small> Research Name : Cost Centre No. :		
4	PERIOD OF PROJECT EXECUTION	Start Date: _____	End Date: _____	Duration by Month: _____
5	LOCATION			

1. Tajuk MESTILAH MENGGAMBARKAN KTP

2. NO RUJUKAN di Sistem RADIS bagi projek KTP tersebut

3. TAJUK DAN COST CENTRE PROJEK RESEARCH berkaitan yang digunakan dalam projek KTP

4. TEMPOH MASA projek/program
 (Tempoh projek dikira bermula dari tempoh perancangan sehingga laporan akhir projek di hantar)

5. LOKASI program dilaksanakan

C	PROJECT COMMITTEE		
6	PROJECT LEADER'S NAME	1234	
7	STAFF NO.		
8	POSITION		
9	FACULTY / SCHOOL / PTJ		
10	MOBILE NO.	E-MAIL ADDRESS :	
PROJECT MEMBERS' NAMES (List the names, title, faculty; multi-disciplinary and institutional members) *If the project has more than 8 members, please attach a separate committee list.	Name / Staff No.		PTJ / Faculty / Institution
	1.		1.
	2.		2.
	3.		3.
	4.		4.
	5.		5.
	6.		6.
	7.		7.
	8.		8.

SEKSYEN C

6-11. BUTIRAN Ketua Projek dan Ahli Projek yang terlibat

Nota : Sila pastikan Nama Ahli projek KTP turut didaftarkan di system RADIS untuk pemarkahan di eLPPT

D
PROJECT BASIC INFORMATION

12	PROJECT EXECUTIVE SUMMARY (Containing: 1) Overview of the project 2) Benefit to the community – maximum 100 words, in Arial font size 9 pt.)	
13	OBJECTIVE Specify the objectives. minimum 3	1. 2. 3.
14	JUSTIFICATION i) Provide a justification on the needs to conduct the programme. (Why) ii) Specify the intellectual / physical / energy resources of the university to solve the problem faced by the community. (What)	
15	METHOD Research design, sampling technique, instrument, analysis technique. (How)	
16	ACTIVITY Identify / Plan / Implement / Evaluate. Example: 1. Meeting with stakeholders 2. Site visit 3. Conduct the programme / lab	

SEKSYEN D

Bahagian ini berkaitan maklumat projek

12. RINGKASAN PROJEK
(100 perkataan)

13. MINIMA 3 Objektif

14. JUSTIFIKASI keperluan program

15. KAEDAH yang digunakan semasa pelaksanaan projek

16. AKTIVITI yang dijalankan semasa pelaksanaan projek

REQUIREMENT FOR STAR RATING 1

	TARGETED COMMUNITY Who they are? / Why they are chosen? / number of people involved. (Note: UTM Staff or Student are not included)	Community Name/Type/group (Example: SPM students or youth aged 16-26)	Number of Participant (Example: 60 people)
17		1. 2. 3.	1. 2. 3.
18	ACTUAL NUMBER OF ALL PARTICIPANTS INVOLVED DURING THE PROGRAMME	UTM student UTM Staff Total Community	Government Agency Industry NGO Learning Institution
19	<p>STAR RATING (Programme Acceptance)</p> <p>❖ The community has a positive orientation towards the programme.</p>		
20	<p>An attendance exceeds or equal to 80% (for community participant only) Duration: Before and during programme</p> <p>Targeted community attendance (should be specified in the proposal) Actual community attendance (from attendance list) Percentage</p>		<p>_____ people</p> <p>_____ people</p> <p>_____ %</p>
	<p>*Evidence Star Rating 1</p> <p>a) Attendance List or b) Community consent to participate in the program through email, letter, or any type of medium</p>		
	<p>Please tick (✓) the box for the attached document</p> <p>() ()</p>		

17. JUMLAH PENERIMA MANFAAT
(komuniti luar sahaja) Contoh :
200 pelajar SPM SMK Sri Melati

18. MASUKKKAN BILANGAN
keseluruhan penyertaan dalam projek (pihak luar dan Universiti)

19. PERATUS KEHADIRAN
Sebelum dan selepas program
Peratus kehadiran komuniti sasaran

20. BUKTI STAR RATING 1
Senarai Kehadiran dan
persetujuan untuk melibatkan diri
dalam program, melalui bukti
surat/emel/komunikasi

REQUIREMENT FOR STAR RATING 2

COLLABORATIVE PARTNER (multi-stakeholders) <ul style="list-style-type: none"> i. List the collaborative partners and their roles ii. State approximate value of collaboration partners' contribution in Ringgit Malaysia (RM). iii. Provide evidence such as contribution letter, bank transfer, cheque etc. 							
<i>(Note: The amount indicated below must match the amount of evidence provided, only evidenced documents are counted.)</i>							
21	Name of Collaborative Partner	Contribution (RM) *					
		In kind	Gift	Monetary	Facility	Equipment	Others
		Government Agency:					
		Industry:					
		Civil Society:					
		University/ Learning Institution:					
	NGO:						
Total Project Cost (RM)							
2	STAR RATING (Meeting Community Needs) <ul style="list-style-type: none"> ❖ The community considers the programme relevant and needed. ❖ A formal university-community cooperation agreement exists. 						
22	Stakeholders generally agree to the implementation of the programme. Duration: During programme Number of participants who indicated that the programme is needed Total number of participants (who answer the questionnaire) Percentage of participants indicating programme is needed			_____ people _____ people _____ %			
23	*Evidence Star rating 2 In addition to Star Rating 1 documents			Please tick (✓) the box for the attached document () () ()			
al • global							

Nota : Setiap yang diisyihar perlu disemak dan selari pembuktian yang disertakan

21. SENARAI PEMEGANG TARUH

Nyatakan nama agensi/syarikat/industry/NGO dan pihak yang terlibat beserta amaun sumbangan dengan bukti bersurat

22. BUKTI DOKUMEN PERSETUJUAN

Tempoh : Ketika program
 Jumlah peserta berminat dan yang menjawab soal selidik. Peratus yang berminat dengan program

23. Tambahan dari DOKUMEN STAR RATING 1

Borang Soalselidik, Soalan Temuduga Analisis Laporan (jumlah peserta yg berminat dengan program dan rasa ia perlu)

Surat dan bukti komunikasi (LOA/Emel/Surat tawaran/Sijil Penghargaan/terima kasih)

REQUIREMENT FOR STAR RATING 3					
24	Analysis based on questionnaire / observation / interview (before and after the programme is conducted) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; padding: 5px;">BEFORE</th><th style="text-align: center; padding: 5px;">AFTER</th></tr> </thead> <tbody> <tr> <td style="padding: 5px;"> <ul style="list-style-type: none"> An assessment is carried before the programme is conducted. <ul style="list-style-type: none"> The initial knowledge/skills/attitudes of the participants before the program will be measure and analyse </td><td style="padding: 5px;"> <ul style="list-style-type: none"> An assessment is carried out right after the programme is conducted. <ul style="list-style-type: none"> The participants exhibit the expected changes based on the objectives of the programme such as change of attitude or increment of knowledge / skills / aspirations. </td></tr> </tbody> </table>	BEFORE	AFTER	<ul style="list-style-type: none"> An assessment is carried before the programme is conducted. <ul style="list-style-type: none"> The initial knowledge/skills/attitudes of the participants before the program will be measure and analyse 	<ul style="list-style-type: none"> An assessment is carried out right after the programme is conducted. <ul style="list-style-type: none"> The participants exhibit the expected changes based on the objectives of the programme such as change of attitude or increment of knowledge / skills / aspirations.
BEFORE	AFTER				
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25	PROJECT OUTPUT Example: <ul style="list-style-type: none"> i. Facility / Tools / Equipment / Machinery / System invented for the community ii. MOU / MOA / LOI / IP iii. Award 				
26	STAR RATING (Knowledge, Aspiration, Skills or Attitude Change) <p>◆ The community action programme results in change in attitude/knowledge/skills or aspirations.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: middle; padding: 5px;"> Participants exhibit a change in attitude, knowledge, skills and/or aspiration. Duration: After 3 months after programme Number of participants who indicated they know the subject matter Number of participants who responded positively to the change Number of participants who showed they have acquired the desired skills Number of participants who wanted to adopt the innovation Total number of participants ((who answer the questionnaire) Average Percentage of Change </td><td style="width: 50%; vertical-align: middle; padding: 5px; text-align: center;">  _____ people _____ people _____ people _____ people _____ people _____ % </td></tr> </table>	Participants exhibit a change in attitude, knowledge, skills and/or aspiration. Duration: After 3 months after programme Number of participants who indicated they know the subject matter Number of participants who responded positively to the change Number of participants who showed they have acquired the desired skills Number of participants who wanted to adopt the innovation Total number of participants ((who answer the questionnaire) Average Percentage of Change	 _____ people _____ people _____ people _____ people _____ people _____ %		
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27	*Evidence Star rating 3 In addition to Star Rating 1 and 2 documents <ul style="list-style-type: none"> a) End report/Interview transcription / Survey analysis report (with analysis of changes in either knowledge, attitude, skill, or aspiration before and after program (based on pre and post programme questions.) b) Short video on program implementation (before and during program) 				

24. IMPAK SEBELUM/SELEPAS
 Penilaian dijalankan sebelum dan selepas program untuk melihat perubahan

25. Nyatakan SEMUA PENCAPAIAN/PROJECT OUTCOME yang telah ditetapkan oleh pemberi dana atau yang terhasil daripada projek yang

26. Nyatakan IMPAK PERUBAHAN yang telah diterima oleh komuniti (tempoh 3 bulan selepas program) iaitu jumlah dan peratus peserta dengan

27. BUKTI STAR RATING 3
 Laporan akhir/analisa soalselidik – aspek perubahan pengetahuan, minda,kemahiran,pemikiran, aspirasi sebelum dan selepas program serta video pendek
 -tambahan dari dokumen Star Rating 2

REQUIREMENT FOR STAR RATING 4

	<p>Information: Criteria based on KTP category (Observation of participant adaptation after program)</p> <ul style="list-style-type: none"> a) Knowledge transfer <ul style="list-style-type: none"> • Participants can adapt the knowledge provided within 4-6 months after the completion of the project • Attitude- Observe participants change in maintaining the attitudes b) Technology transfer <ul style="list-style-type: none"> • Participants can maintain/ operate the technology system within 4-6 month after the technology is transferred c) Income generation- <ul style="list-style-type: none"> • Participants can increase income within 4-6 months after the completion of the project 	
28	<p>IMPACT OF THE PROGRAMME Indicate the project's impact on / or :</p> <ol style="list-style-type: none"> i. The community, the students and the lecturers involved. ii. The number of beneficiaries directly/indirectly involved. iii. The frequency of yield iv. Time frame for yield output v. Monetary output vi. Economic benefits due to the change vii. Impact to the community 	4 BINTANG
4	<p>STAR RATING (Adoption of Change)</p> <p>❖ The community programme results in a change of practice.</p>	
29	<p>Participants adopted the innovations that were introduced Duration: 4-6 months after programme</p> <p>Number of participants who adopted the change Total number of participants (<i>under observation stage</i>) Percentage of change adoption</p>	<hr/> <hr/> <hr/>
30	<p>*Evidence Star rating 4 In addition to Star Rating 1, 2 and 3 documents</p> <ol style="list-style-type: none"> a) Participant Monitoring report based on observation picture /Interview transcription / Survey analysis report (analysis of community that continued use/practice the knowledge/technology transferred after program) b) Short video on program achievement/monitoring (after program) 	<p>Please tick (✓) the box for the attached document</p> <p>() () () () ()</p>

28. DEFINISI/KRITERIA KTP

Peserta memanfaatkan pengetahuan dan kemahiran dalam 4-6 bulan selepas tamat program serta perubahan peningkatan pendapatan

28. SEMUA PENCAPAIAN/IMPAK PROGRAM diterima komuniti

Impak projek dari aspek masyarakat, pelajar, ketua projek, pensyarah, penerima manfaat. Kekerapan hasil, impak pendapatan, tempoh dan semua jenis perubahan impak

29. IMPAK PERUBAHAN KEPADA PESERTA

Kemampuan peserta memanfaat inovasi yang diperkenalkan dalam 4-6 bulan selepas program. Jumlah peserta dengan perubahan

30. BUKTI STAR RATING 4

Laporan pemantauan berdasarkan gambar/transkrip temubual/analisa laporan serta video pendek perubahan

	<p>Information:</p> <p>Criteria based on KTP category (Observation of participant achievement after program independently without assistance of the project leader/UTM),</p> <ul style="list-style-type: none"> a) Knowledge/skills transfer <ul style="list-style-type: none"> • Can transfer adapted knowledge to other participants independently or • Innovation- Innovate knowledge/ skills and achieve any success (in competition/exam etc) b) Technology transfer <ul style="list-style-type: none"> • Participants can maintain/ operate the technology system within 7-12 months after the technology is transferred- (see proof that the system/ technology is still working) or • Innovation- Innovate adapted technology and achieve any success (in competition etc) c) Income generation <ul style="list-style-type: none"> • Participants can still increase income within 7-12 months after the end of the project or • Innovation- Innovate adapted skills and achieve any success (received award/other funding)
--	---

31	<p>SUSTAINABILITY VALUE FOR THE COMMUNITY</p> <p>Provide evidence for the following:</p> <ul style="list-style-type: none"> i. the community can independently sustain the practice that was introduced through the programme. ii. benefit the community who continue the practice / change and improve their well-being (after 3 / 6 / 8 / 12 months of programme completion) iii. the potential to replicate projects to other interested communities. 	
----	--	--

5	<p>STAR RATING (Sustainability) The community is empowered and can independently sustain the practice that was introduced through the programme.</p>	★★★★★
---	---	-------

32	<p>Participants continue to practice innovations without UTM's assistance Duration: 7-12 months after programme</p> <p>Number of participants who continue to practice change Number of participants who received economic benefits due to change Number of participants who have improved their well-being Total number of participants (<i>under observation stage</i>)</p> <p>Percentage of participants who continue to practice change Percentage of participants received economic benefits due to change Percentage of participants who have improved their well-being Average Percentage of sustainability</p>	<p>_____ people _____ people _____ people _____ people _____ % _____ % _____ % _____ %</p>
----	--	--

33	<p>*Evidence Star rating 5 In addition to Star Rating 1, 2, 3 and 4 documents</p> <p>a) Participant Sustainability report based on observation picture /Interview transcription / Survey analysis report (photos and report from participants who sustain and initiate the further activities independently) inclusive of community data report who</p> <ul style="list-style-type: none"> I. Still practise the knowledge transfer, II. Still utilising and using the technology/knowledge independently without the university's assistance/resources, III. Spreading/disseminate the knowledge to others (eg, sharing through activity such as conduct class/talk/competition/etc or sharing through social media (website/Facebook/Instagram/video/etc) <p>b) Short video on program sustainability (continuity of program/participant activity)</p>	<p>Please tick (✓) the box for the attached document</p> <p>()</p> <p>()</p>
----	--	--

entre

Nota : Setiap yang diisyihar oleh Ketua Projek akan ditentukan TERAT atau SERAIKNYA mengikut penilaihan IK. Penilaian yang dilantik

5 bintang ★★☆☆★

PEMINDAHAN PENGETAHUAN/KEMAHIRAN

Perubahan impak dari segi kemampuan peserta memindahkan pengetahuan dan kemahiran kepada pihak lain serta bertahan dan terus menjana pendapatan dari program ini (tempoh 7-12 bulan)

31. Nyatakan **NILAI KELESTARIAN** yang terhasil iaitu kemampuan komuniti terus berdikari dan meneruskan aktiviti dan amalan yang dipindahkan, perubahan manfaat kepada komuniti antara 3-12 bulan program tamat. Kemampuan memindahkan pengetahuan dan menjana manfaat sama kepada pihak dan komuniti lain

32. Kemampuan peserta **meneruskan inovasi amalan tanpa bantuan UTM** (lihat impak perubahan pada peserta dan jumlah peserta berubah)

33. BUKTI KELESTARIAN

Laporan pemantauan perubahan peserta melalui temubual, gambar dan komunikasi serta laporan dari para peserta, gambar, video, bukti di media sosial

PROJECT LEADER DECLARATION

I have duly completed this form and attached the relevant supporting documents:

Please tick (✓) the box according to document provided.

No	(✓)	Description
1	Compulsory document for Star 1	
		Attendance list
		Copy of email, letter, or any type of interaction medium that show community/beneficiaries interest or consent to participate in the program
2	Compulsory document for Star 2	
		Questionnaire / interview form
		Statistic report number of participants indicated that the programme is needed
		Letter of collaboration by partner/stakeholder (MOA / MOU / LOI / LOC/ Invitation Email / Offer Letter / Certificate of Appreciation / Thank you letter)
3	Compulsory document for Star 3	
		End Report of the project/Interview transcription / Survey analysis report (with analysis of changes in either knowledge, attitude, skill or aspiration before and after program)
		Short video on program implementation (before and during program)
4	Compulsory document for Star 4	
		Participant Monitoring report (with analysis of community that continued use/practice the knowledge/technology transferred after program)
		Short video on program achievement/monitoring (after program)
5	Compulsory document for Star 5	
		Participant Sustainability report
		Short video on program sustainability (continuity of program/participant activity)
6	Additional Documents	
		Paperwork
		Media coverage / Publication (Newspaper articles, Magazine, Media links / blogs / Web page / Facebook/ Brochures / pamphlet etc)
		Contribution / Funding- Monetary - Copy of Bank Slip / Cek / EFT or In kind -Letter / Note / E-mail indicating the contribution in the form of In kind / Gift / Facilities / Equipment
		Hi Resolution Photographs before, during and after the implementation of the Community Programmes
		Intellectual Properties (IP) form
Remarks	a) All Evidence/documents/video can be collected and shared through one google drive folder b) a short video for project implementation, monitoring, achievement, and sustainability -Can be a separate video or combined video (maximum 2 minutes)	
Google Drive Link	URL: https:// Please provide a google drive URL link for video sharing and other supporting documents.	

I hereby declare that the information and documents provided are true and correct.

Documentation CheckList

PROPER DOCUMENTATION

- 1 Star: Attendance List / Community acceptance
- 2 Star: Questionnaire / Interview & Collaboration letter
- 3 Star: Program report (Survey form & analysis of program) + Short Video
- 4 Star: Monitoring report (Observation checklist & analysis)) + Short Video
- 5 Star: Sustainability report (Observation checklist & analysis)) + Short Video

I**ASISTANT DEAN OF EXTERNAL & GLOBAL ENGAGEMENT VERIFICATION**

This project has achieved at least 80% rating for dimension:

1: Programme Acceptance	2: Meeting Community Needs	3: Knowledge, Aspiration, Skills or Attitude Change
4: Adoption of Change	5: Sustainability	

I hereby verify that the above information is true and correct to the best of my knowledge.

Name: _____

Date: _____

Signature: _____

Stamp : _____

KELULUSAN Sekretariat CCIN**J****SECRETARIAT APPROVAL**

Overall score:

Review:

Date: _____

Signature: _____
(Director of Centre for Community & Industry Network)

Stamp:

MESTI ditandatangani oleh
Assistant Dean of External &
Global Engagement
(ADEGE)/Setaraf atau ke atas

CONTOH LAMPIRAN BUKTI

COMMUNITY ENGAGEMENT IMPACT RATING (CEIR) FORM

UTM Centre for Community and Industry Network

COMMUNITY ENGAGEMENT IMPACT RATING (CEIR) FORM

Notes:

- At the end of a project, successful applicant must deliver:
 - A final report in two formats:
 - Adobe Reader (.pdf) to be uploaded in RADIS
 - Microsoft Word (.doc) for promotional purposes
 - Photographs and short videos of activities (3 minutes) compiled in .mp4.
- A project has to achieve a minimum of three (3) Star CE Impact Rating in order to contribute to UTM's performance. Thus, it needs to meet 3 minimum requirements:
 - The community should have a positive orientation towards the programme where the attendance exceed or equal to 80% from the targeted number of participants.
 - A minimum of three (3) stakeholders' involvement (i.e. Government Agencies, Industries, Civil Society, NGOs, Learning Institutions, etc.).
 - Provide evidence that the community consider the programme relevant and needed.
 - Provide a formal university-community cooperation agreement.
 - The participants exhibit the expected changes based on the objectives of the programme such as change of attitude or increment of knowledge / skills or certifications.
- Additional requirements to achieve four (4) or five (5) Star CE Impact Rating:
 - The programme results in change of practice where the participants adopt the innovations that were introduced (4 star).
 - The community is empowered and independently able to sustain the practices that were introduced through the programme without UTM's assistance (5 star).

Instruction:

- Please fill in all required information in table A, B, C, D, E, F, G, H and I.
- Please note that evidence such as participant attendance list, interview/questionnaire, video, still media, comment/phone screenshot etc. are required for every rating level.

A	PROJECT / PROGRAMME AREA OF EXPERTISE
PROGRAMME AREA OF EXPERTISE Please tick (✓) ONLY ONE area of expertise in the space provided. <small>* CE areas of expertise are extracted from Ministry of Higher Education - UGTC Award</small>	Environmental Development
	Health
	ICT & Technology
	Entrepreneurial
	Education
	Risk Management & Disaster Assistance
	Preserve Heritage And Culture
	Sports And Recreation
	Social Welfare
	Rural Development
	Edu-Tourism
	Capacity Building
	Social Entrepreneurship
	Improving Livelihood
	Environmental Sustainability
Education Enhancement	
FOCUS AREA You may tick (✓) more than 1 focus area.	

Version 3-Updated 9 May 2021

1 STAR: The community has a positive orientation towards the programme

PROGRAM KOMUNITI: FUN WITH MICRO:BIT: TOWARDS PHYSICAL COMPUTING

SEKOLAH MENENGAH KEBANGSAAN PUTERI TITIWANGSA & FAKULTI TEKNOLOGI INFORMATIK RAZAK (UNIVERSITI TEKNOLOGI MALAYSIA)

SENARAI MURID TINGKATAN 2 HIBISCUS

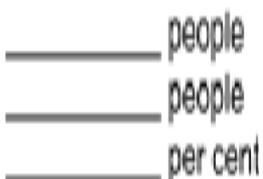
BIL	NAMA	NO. KP
1	ADMILIA TAN BINTI ADAM TAN KHENG HUAT	04060214053
2	AFIFAH HUSNA BINTI NOR ZAINI	04040914078
3	AISHAH BINTI BAHRUDIN	04022406021
4	AUNI 'ATIQAH BINTI SAIFULNIZAM	04042601077
5	ERYSSA SUFI BINTI IRWAN SHAH	04060510097
6	HUDA DEENY BINTI MOHAMED HIZAM	04012314040
7	KESHAVARTHINI A/P MANOKARAN	04102114069
8	MUBARAKA BINTI MAZHAR	04091614076
9	NORZAHIDAH BINTI OTHMAN	040327140512
10	NUR BALQIS BINTI AHMAD LATFAN	040430140334
11	NUR HANISYA HIKMAH BINTI HERMAN	040406140414
12	NUR HUMAIRA BINTI MOHAMAD ZAINUDIN	040621110090
13	NURAISYAH ARISSA BINTI ROZAIDI	040502030426
14	SAHANA A/P DURAI SINGAM	040708140778
15	SHAVITA A/P KANAGARATNAM	040420101462
16	SHUUBASHINY NAIR A/P BATHUMALAI	040323141016
17	SITI ESHAH BINTI JUHARI	041001140840
18	SRI IRAIVANESWARY A/P SRI SHANMUGA RAJAH	040525100386

SAMPLE



An attendance exceeding or equal to 80%

* Evidence can be gathered from attendance list
Target attendance



Programme Acceptance

The community has a positive orientation towards the programme

EVIDENCE

Program Proposal (**Target Attendance**) - indicate in the proposal, the number of participants who will be involved in the programme

Attendance list (**actual attendance**) - enclose the name list of participants with their initials

2 STAR: The community consider the programme relevant and needed

PRE-SURVEY

Bahagian A: Demografi

Nama:
Darjah/Kelas:
Cita-cita:
Hobi:
Pekerjaan Ayah:
Pekerjaan Ibu:
Bilangan adik beradik:
Anak ke-:

Bahagian B:

Baca soalan berikut dan bulatkan skala yang sesuai untuk setiap soalan

1	2	3	4	5
Sangat Tidak Setuju	Tidak Setuju	Sederhana	Setuju	Sangat Setuju

Bil.	Soalan	1	2
1	Saya tahu apa itu berfikir secara kritis	1	2
2	Saya tahu bagaimana untuk berfikir secara kritis	1	2
3	Saya tahu apa itu berfikir secara kreatif	1	2
4	Saya tahu bagaimana untuk berfikir secara kreatif	1	2
5	Saya tahu apa itu 'emoji'	1	2
6	Saya tahu apa itu 'doodle'	1	2
7	Saya tahu bagaimana cara yang betul untuk melukis 'emoji'	1	2
8	Saya tahu bagaimana cara yang betul untuk melukis 'doodle'	1	2
9	Saya tahu apa itu tanaman hidroponik	1	2
10	Saya tahu cara yang betul untuk membuat tanaman hidroponik	1	2
11	Saya tahu bagaimana cara untuk membuat 'desk organiser' sendiri	1	2
	Bagaimana cara untuk membuat mini	1	2
	membuat 'frame'	1	2
		1	2

SAMPLE

POST-SURVEY

Bahagian A: Demografi

Nama:
Darjah/Kelas:

Bahagian B:

Baca soalan berikut dan bulatkan skala yang sesuai untuk setiap soalan

1	2	3
Sangat Tidak Setuju	Tidak Setuju	Sederhana

Bil. Soalan

1	Setelah program selesai, saya tahu apa secara kritis	1	2
2	Setelah program selesai, saya tahu bagaimana untuk berfikir secara kritis	1	2
3	Setelah program selesai, saya tahu apa itu berfikir secara kreatif	1	2
4	Setelah program selesai, saya tahu bagaimana untuk berfikir secara kreatif	1	2
5	Setelah program selesai, saya tahu apa itu 'emoji'	1	2
6	Setelah program selesai, saya tahu apa itu 'doodle'	1	2
7	Setelah program selesai, saya tahu bagaimana cara yang betul untuk melukis 'emoji'	1	2
8	Setelah program selesai, saya tahu bagaimana cara yang betul untuk melukis 'doodle'	1	2
9	Setelah program selesai, saya tahu apa itu tanaman hidroponik	1	2
10	Setelah program selesai, saya tahu cara yang betul untuk membuat tanaman hidroponik	1	2
11	Setelah program selesai, saya tahu bagaimana cara untuk membuat 'desk organiser' sendiri	1	2

Tips:

1. Pre & Post Questionnaires
2. Enclose actual forms- answered by participants

EIT WITH BABY

dirujuk.

Penggondong Bayi Selat tebrau (Babywearers) bersetuju untuk m di atas.

sama yang dipersepujui u Babywearers dalam

kepada ahli-ahli Selat media sosial (Facebook)

n penyertaan, sijil dalam dibawah kendalian Fun & Fit with Baby,

si program ini hendaklah au Babywearers untuk

Tips:
Letter of cooperation from the community who would like to participate in the program.

Community Needs

community consider the programme relevant needed
ormal university-community cooperation
ement exists

agree to the implementation of the programme.

hered from interviews or surveys.

icipants who indicate that the programme is needed
participants

je of participants indicating programme is needed

people
people
per cent

Required EVIDENCE

- **Questionnaire / Interview**
- Based on questionnaire indicate the participants' satisfaction
- Prepare questions that provide answers / info on the requirements. ("yes-no" question)

3 STAR: The Community action program results in change in Knowledge / skills / attitudes or aspirations

No.	Pre	Post	Post 2
Overall			

Jadual 1: Tahap pemikiran

No.	N	Mean	SD
Know What	Pre	32	.2.8705
	Post	32	.3.8170 .7613a
	Post 2	32	.4.1027 .48171

Jadual 2: Tahap pemikiran kritis dan kreatif mengikut dimensi 'know what'

No.	N	Mean	SD
Know How	Pre	32	.2.3705 .58942
	Post	32	.3.4688 .71034
	Post 2	32	.3.8973 .61067

Jadual 3: Tahap pemikiran kritis dan kreatif mengikut dimensi 'know how'

No.	Item
1	Saya tahu apa itu berpikir secara kritis
2	Saya tahu bagaimana untuk berpikir secara kritis
3	Saya tahu apa itu berpikir secara kreatif
4	Saya tahu bagaimana untuk berpikir secara kreatif
5	Saya tahu apa itu 'emoji'
6	Saya tahu apa itu 'doodle'
7	Saya tahu bagaimana cara yang betul untuk melukis 'emoji'
8	Saya tahu bagaimana cara yang betul untuk melukis 'doodle'
9	Saya tahu apa itu tanaman hidroponik
10	Saya tahu cara yang betul untuk membuat tanaman hidroponik
11	Saya tahu bagaimana cara untuk membuat 'desk organiser' sendiri
12	Saya tahu bagaimana cara untuk membuat mini calendar book
13	Saya tahu bagaimana cara untuk membuat 'frame' sendiri
14	Saya tahu bagaimana cara untuk membuat 'plastic saver' sendiri

Jadual 4: Tahap pemikiran kritis dan kreatif mengikut item

SAMPLE

Tips:

1. Pre & Post Questionnaires Analysis
2. Observation 0-3 months after the programme

Objektif 1: Mengkaji tahap pemikiran sebelum dan selepas kedua-dua program

Kesemua 32 orang responden yang lulus soal selidik sebelum, selepas pertama, Jadual 2 dan Jadual 3 menunjukkan tanda bahawa tahap pemikiran kritis dan kreatif adalah sederhana sebelum pertama dijalankan, didapati tahap pemikiran kritis dan kreatif meningkat pada tahap yang tinggi. Corak peningkatan ini terjadi pada tahap pemikiran kritis dan kreatif juga berada pada tahap sedemana sebelum kedua-dua program. Setelah program pertama dijalankan, peningkatan telah dicatatkan kepada tahap yang tinggi, dan ini juga dapat ditekalkan setelah program kedua. Malah, catatan nilai min semakin meningkat setelah program kedua dijalankan. Selain itu, tahap 'know how' pemikiran kritis dan kreatif dalam kalangan responden juga meningkat, daripada sedemana sebelum kedua-dua program, dan tinggi setelah program pertama dan kedua dijalankan. Kesimpulannya, kedua-dua program telah berjaya meningkatkan tahap pemikiran kritis dan kreatif dalam kalangan responden. Lebih menarik, kenalan ini dicatatkan bagi kedua-dua dimensi 'know what' dan 'know how'.

Knowledge, attitude, skills, and aspiration change

The Community action programme results in change in knowledge / skills / attitudes / aspirations

change in knowledge, attitude, skills and/or aspiration.

Obtained from interviews, observations or surveys.

Participants who indicate they know the subject matter

Participants who respond positively to the change

Participants who show they have the desired skills

Participants who want to adopt the innovation

Participants

people

people

people

people

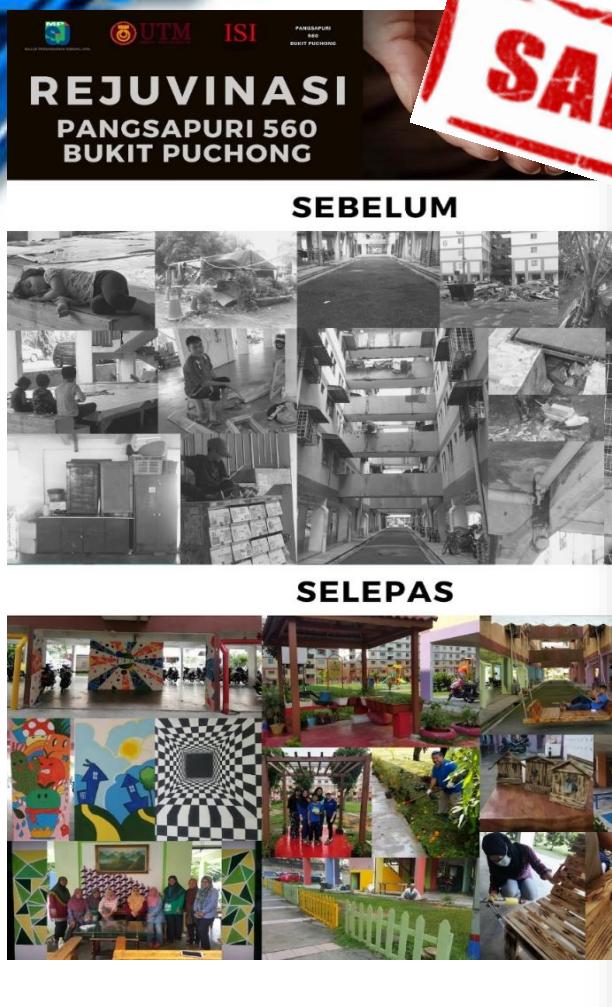
people

per cent

EVIDENCE

- Survey form & analysis
- Based on questionnaire indicate the participants' satisfaction
- Prepare questions that provide answers / info on the requirements.
(preferably before and after programme)

4 STAR: The Community Programme results in a change of practice



SAMPLE

Nuzium Nelayan Tanjung Balau

Penj... yang berminat... manakala selebihnya... kajian dengan 12 orang (50%) ialah pelajar ukuran pelajar (aitu sama ada ibu bapa (9 orang) atau/ dan individu bekerjaya (11 orang) iaitu 3 ibu/bapa tidak bekerjaya. Didapati hanya hanya 24% subjek mengetahui apa itu AR dan 9% sahaja yang pernah mencuba aplikasi AR.

Bahagian B: Pengetahuan subjek sebelum menyertai kajian

Tips:

1. Analysis on the effectiveness (4-6 months after the programme)
2. Short Video
3. Pictures before & after the programme

Adoption of Change

The Community Programme results in a change of practices

Participants adopted the innovations that were introduced

* Evidence derived from observation

Number of participants who adopted change

Total number of participants

% of adoption change

people

people

per cent

EVIDENCE

Observation checklist & analysis

Provide pictures before and after activity

Short video of each activity done

5 STAR: The community is empowered and can independently sustain the practices that were introduced through the program



Tips:
Analysis,
observation/
monitoring on
the effectiveness
6 -12 months
after the
programme

Sustainability

The community is empowered and can independently sustain the practices that were introduced through the program

Participants continue to practice innovations without UTM's assistance

* Evidence can be derived from interviews, observations and/or surveys.

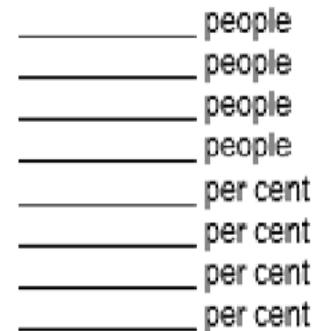
Number of participants who continue to practice change

Number of participants who have economic benefits due to change

Number of participants who have improved their well-being

Total number of participants

Percentage of participants who continue to practice change
Participants having economic benefits due to change
Participants who have improved their well-being
Ability



Required EVIDENCE

Observation checklist & analysis

Based on interview, surveys and observation

Evidence can be retrieved **after 6-12 months** of the program

ADDITIONAL DOCUMENTS

- i. Media Coverage
- ii. Sponsorship / Funding letters
- iii. Partnership Formalization
- iv. Pictures of CE project
- v. End Report of the project / activity
- vi. Short video or footage
- vii. MOU / MOA / LOI
- ix. Intellectual Property



1. Additional Document: Media Coverage

The Star ONLINE

Protecting PD beach with 1,500 mangrove

METRO NEWS

Tuesday, 9 Oct 2018

By Sarban Singh



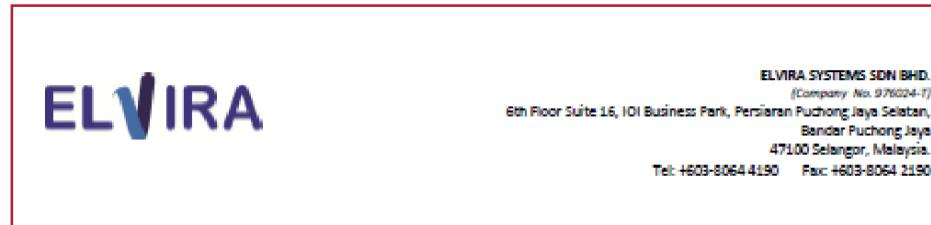
Ravi (second from left), Hernandez (right) and Dr Nahrizul (on Hernandez's right) joining other planting exercise.

SOME 170 ON Semiconductor Malaysia employees made the best out of a recent Sunday when they volunteered to plant 1,500 mangrove plants along Pantai Cahaya Negeri in Port Dickson. They were joined by students from Universiti Malaya (UM), Universiti Teknologi Malaysia and Port Dickson Polytechnic as well as Forestry Department staff.

ADVERTISING 



2. Additional Document: Sponsorship / Funding Letter



Dr Azizul Azizan
Project Leader,
Community Project: Fun with micro:bit : Towards Physical Computing Literacy
Razak Faculty of Technology and Informatics,
Universiti Teknologi Malaysia,
Jalan Sultan Yahya Petra,
54100 Kuala Lumpur

28 August 2018

Dear Dr. Azizul Azizan,

Sponsorship for Community Project: Fun with micro:bit : Towards Physical Computing Literacy

With reference to the above matter, Elvira Systems Sdn Bhd is delighted to be one of the sponsors of the mentioned community project.

Elvira Systems Sdn Bhd agrees to assist and provide micro:bit leasing sponsorship (10 units for one week) which costs RM3000 and strategic partnership as support to this event.

We look forward to the success of the project and look forward to continued relations with Universiti Teknologi Malaysia in future projects.

Thank you.

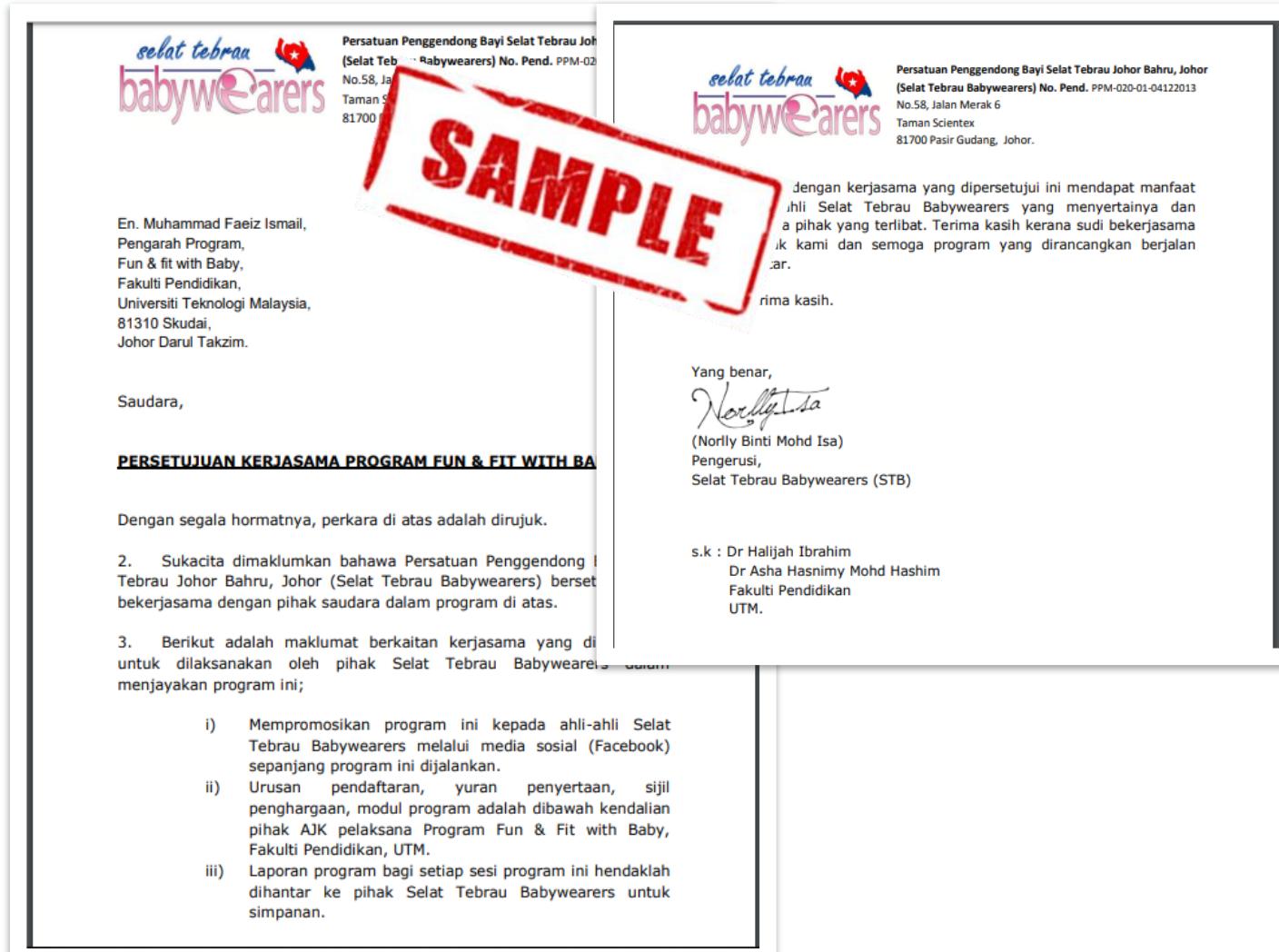
Yours Sincerely,

- 
1. Surat sumbangan 'in-kind'
 2. Surat dana

Requirement:

1. Official letter from sponsor (with letter head)
2. Address To : project leader/team member
3. Project or programme title
4. Type/Detail of In-kind with estimated amount/cost

3. Additional Document: Partnership Formalization



4. Additional Document: Picture of CE Project

IMPAK PERSEKITARAN



Sebelum Pembangunan



Selepas Pembangunan



Implimentasi Pembangunan flat

- 
1. Gambar sebelum, semasa, selepas program
 2. Penceritaan

5. Additional Document: Report of the Project / Activity

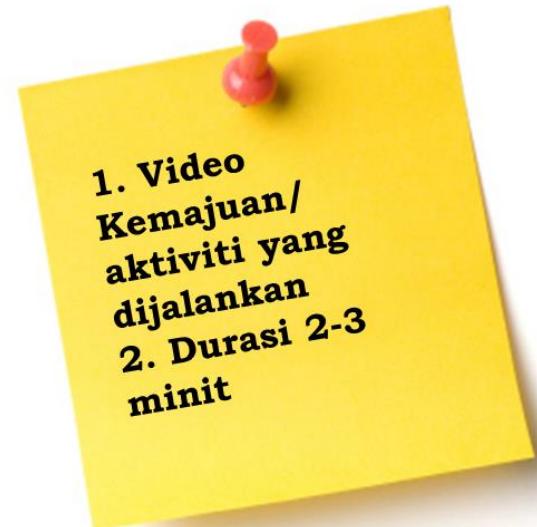
SAMPLE

		KEMENTERIAN PENDIDIKAN		
LAPORAN KEMAJUAN PROJEK DIBAWAH DANA UC				
A NAMA PROGRAM / PROJEK	: MELAHIRKAN USAHAWAN BELIA DALAM SEKTOR PENDAWAIAN ELEKTRIK DOMESTIK			
INSTITUSI PENDIDIKAN	: UNIVERSITI TEKNOLOGI MALAYSIA			
TEMPOH PROJEK	1-Sep-17	hingga 31-Mar-18		
TEMPAT PROJEK	: FELDA PASOH 4, KUALA KELAWANG, NEGERI SEMBILAN			
KETUA PROJEK	: SALLEHUDDIN BIN MUHAMAD			
PENCAPAIAN PROJEK				
B	PERATUSAN PENCAPAIAN			
Pencapaian projek berdasarkan carta perbatuan	0-25%	26-50%	51-75%	76-100%
Peratusan (nyatakan %)				100%
PERBELANJAAN				
C	Peruntukan diluluskan : RM20,000-00			
Jumlah perbelanjaan	: RM20,000-00			
Baki	: RM0-00			
Peratusan perbelanjaan	: 100.00%			
RINGKASAN DAPATAN PROJEK				
D	<small>**(sejiranya melebihi ruang yang disediakan, mohon kemukakan dalam bentuk lampiran)</small> <ul style="list-style-type: none"> a. Seramai 20 orang peserta telah mendapat pengalaman asas dan berupaya melakukan kerja pendawaian elektrik domestik dengan betul dan selamat. b. Sistem pendawaian elektrik di Balai Masyarakat, Pusat Komuniti dan tadika di Felda Patch 4 telah dinaik taraf. c. Sebuah modul mengenai kerja pendawaian elektrik domestik dibekalkan kepada setiap peserta sebagai rujukan. 			
MASALAH/ HALANGAN (jika ada)				
E	Tiada			
PELAN TINDAKAN				
F	(cadangan langkah penyelesaian masalah/ halangan)			
Tiada				

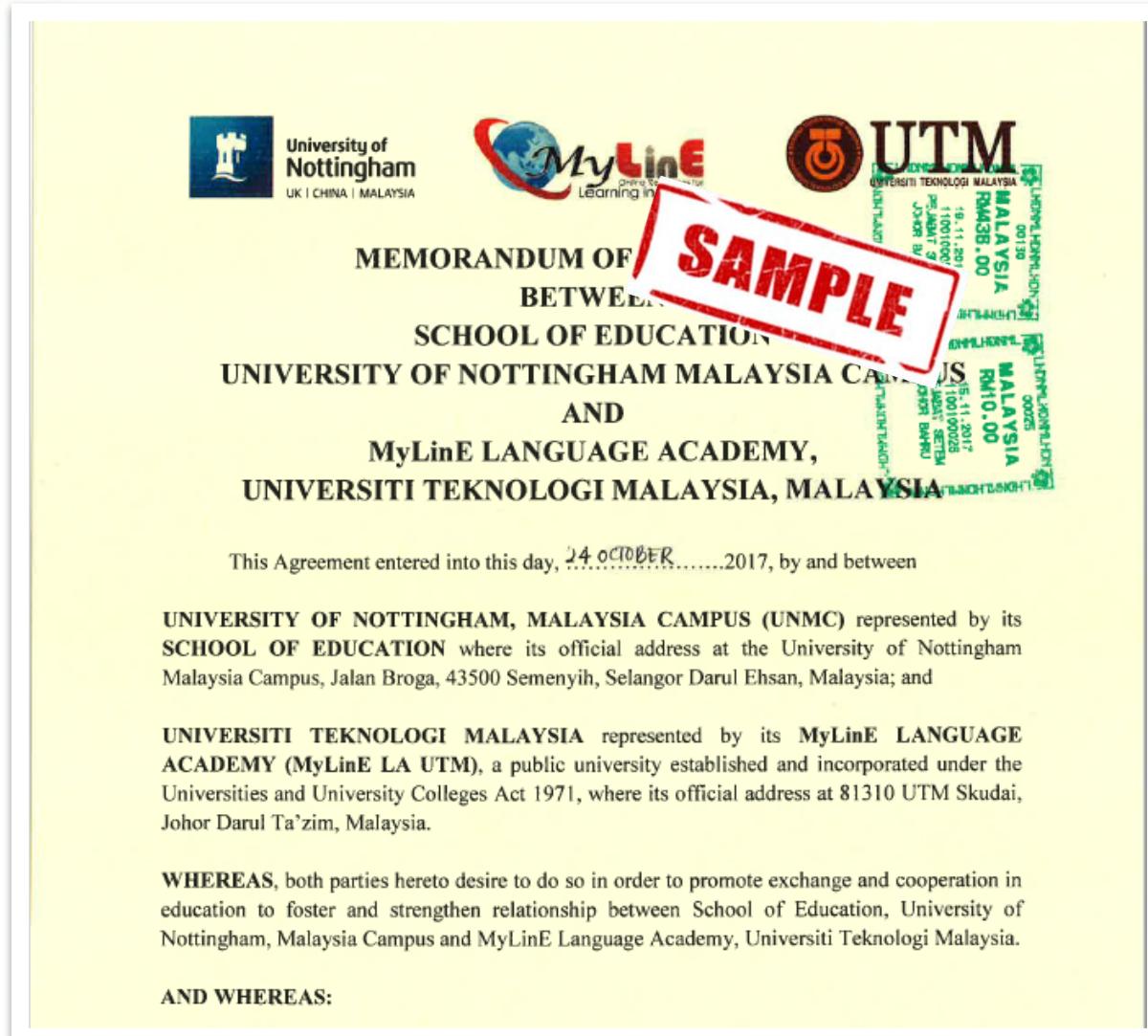


6. Additional Document: Short Video of Footage

RTC PROJECT: MICRO HYDRO TURBINE UTM 10KW @ ROYAL BELUM



7. Additional Document: MOU/MOA/LOI etc



8. Additional Document: Intellectual Property



INTELLECTUAL PROPERTY
An agency under the Ministry of Finance
NOTES
(subregulation)

MALAYSIA
MyIPO

CR - 1

442017003137

Applicant:

Owner Author Licensee

Title of work (Original language): Process Equipment Failure - Module 2 of Operational Level Process Safety Management Series

Translation:

Transliteration:

Name of the Language ("Language that been used in the work"):

If published in a periodical or serial (Literary Work): (Volume / Number) (Issue Date) (On Pages)

Section A : Type of Works

Literary Musical Artistic Film Sound Recording

Date of Fixation / First Published / Erected / Incorporated : 20 / 02 / 2017

Section B : Publication

The Work is: Published Unpublished

If published: (Year of Compilation) / (Date of first publication) / (Country)

Section C : Author (If author is "same as owner" go to Part D - if more than one author, please attach a list of names and addresses of all the author)



PERKARA YANG PERLU DIAMBIL PERHATIAN

- Pastikan **SEMUA AHLI PROJEK** telah di masukkan di dalam **TAB MEMBER** dan semak **ROLE KETUA PROJEK** dan **AHLI** yang tersenarai sebelum **SUBMISSION** di RADIS
- Pastikan **NAMA AHLI YANG DISENARAIKAN** di dalam **BORANG CE MESTILAH SAMA** seperti nama yang **DIDAFTAR DI RADIS**
- Bagi projek yang berkesinambungan adalah digalakkan membuat **PENDAFTARAN BARU** bagi **AKTIVITI BARU** yang dilaksanakan
- pastikan **TEMPOH (TARIKH MULA DAN TAMAT)** DI RADIS SAMA seperti di **BORANG CE** dan projek masih **AKTIF PADA TAHUN SEMASA**

TERKINI ! POLISI LIBAT SAMA KOMUNITI DAN INDUSTRI

PEKELILING PENTADBIRAN BIL. 1/2021

Sukacita dimaklumkan bahawa Mesyuarat Senat Universiti Bil. 3/2020/2021/25 pada 30 Disember 2020 telah meluluskan Polisi Libat Sama Komuniti dan Industri Universiti Teknologi Malaysia.

- Polisi ini bertujuan untuk menyokong Dasar Universiti Teknologi Malaysia (UTM) dalam memperkasakan ekosistem libat sama komuniti dan industri. Ia penting bagi memastikan warga Universiti dapat memacu dua (2) aktiviti teras utama iaitu pendidikan dan penyelidikan melalui inisiatif libat sama komuniti dan industri secara beretika, sistematik, inovatif, produktif dan berimpak untuk manfaat bersama.
- Polisi ini terpakai kepada semua staf dan pelajar Universiti yang melaksanakan aktiviti libat sama komuniti dan industri.

Muat turun melalui pautan:

<https://registrar.utm.my/governan/polisi/>.

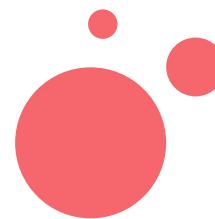


Polisi Libat Sama Komuniti
dan Industri
Universiti Teknologi Malaysia

**Polisi Libat Sama Komuniti
dan Industri yang berkuat
kuasa bermula**

1 JANUARI 2021.

Thank
you



Centre for Community & Industry Network
Office of Deputy Vice Chancellor (Research & Innovation)
Universiti Teknologi Malaysia
ccin@utm.my

Q & A

Pertanyaan pendaftaran KTP/Star Rating 2021

Pn. Zarina (zarinamy@utm.my, [019-7539000](tel:019-7539000))

Pn. Nur Mazdiana (nur.mazdiana@utm.my, [012-4007563](tel:012-4007563))

Pengurusan Projek KTP

Pn Siti Nur Hafizah (siti_nurhafizah@utm.my, [019-7917702](tel:019-7917702))