

**GUIDELINE  
UTM PROTOTYPE RESEARCH (UTMPR) 2019**

Item	Description
<b>Introduction</b>	A grant initiative to <b>encourage new impactful projects</b> with output not only from academic perspectives (innovation and commercialization) but also direct output that are immediately applicable to the communities and industries.
<b>Objectives</b>	To bridge gap between research findings and commercialization for technology / discovery advancement in line with UTM and National agenda.
<b>Application Requirement</b>	<ol style="list-style-type: none"> <li>1. Principal investigator can be any <b>permanent or contract academic staff</b> in UTM of all levels</li> <li>2. For contract academic staff, project team members must include at least ONE (1) permanent academic staff</li> <li>3. Minimum <b>2 team members</b> for each project</li> <li>4. The project must be a continuation from previous completed fundamental project (UTM internal grant or external grant).</li> </ol>
<b>Grant Concept</b>	Single Project
<b>Duration</b>	Maximum <b>2 years</b>
<b>Grant amount</b>	Maximum <b>RM 80,000 per project</b>
<b>Research Location</b>	The project can only be carried out in Malaysia
<b>Expected Output</b>	Each project must produce: <ol style="list-style-type: none"> <li>1 <b>patent filing</b></li> <li>1 any other <b>IPR</b> ( Trademark, copyright , industrial design etc.)</li> <li>1 <b>pre-commercialization</b> product</li> </ol>
<b>Expenditure Restriction</b>	<p>Salary for Research Officer (RO) up to <b>RM 36,000</b> (B11000), RO to be hired must <b>not</b> with student status.</p> <p>The expenditure of this grant is <b>not allowed</b> for:</p> <ol style="list-style-type: none"> <li><b>i. Producing business plan</b></li> <li><b>ii. Market survey</b></li> <li><b>iii. Conference presentation</b></li> </ol>

	<b>Product exhibition and promotion</b> is allowed <b>ONLY IF</b> the IP has been filed and subjected to approval from RMC.						
<b>Application Process</b>	All applications must be submitted <b>ONLINE</b> through <b>RADIS</b>						
<b>Proposal Evaluation</b>	<ol style="list-style-type: none"> <li>1. The proposal <b>presentation</b> and assessment process will be held by respective Research Alliance, date and venue to be informed.</li> <li>2. Each application will be evaluated by <b>two (2) technical panels</b> appointed by the Research Alliance.</li> <li>3. The researcher must ensure only high quality proposals and meet the requirements are submitted for assessment.</li> <li>4. Selected proposals will be approved in the Research Proposal Assessment Panel Meeting.</li> </ol>						
<b>Result</b>	<ol style="list-style-type: none"> <li>1. The decision of assessment and selection of the proposal is final.</li> </ol>						
<b>Monitoring/ Reporting</b>	<ol style="list-style-type: none"> <li>1. The monitoring process will be carried out every June and December of each calendar year.</li> <li>2. 2nd year allocations will be disbursed based on the progress report findings and recommendations.</li> <li>3. Each project must achieve the following milestone and financial performance for 2<sup>nd</sup> year disbursement</li> </ol> <table border="1" data-bbox="646 1163 1279 1362"> <thead> <tr> <th>Disbursement</th> <th>Milestone</th> <th>Financial</th> </tr> </thead> <tbody> <tr> <td>2nd Year</td> <td>50%</td> <td>75% of the 1<sup>st</sup> year disbursed amount</td> </tr> </tbody> </table>	Disbursement	Milestone	Financial	2nd Year	50%	75% of the 1 <sup>st</sup> year disbursed amount
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