



NAME : \_\_\_\_\_



**UTM**  
UNIVERSITI TEKNOLOGI MALAYSIA

Research Management  
Centre

**POST DOCTORAL APPLICATION CHECKLIST**

EXT : 37808/37807

WEBSITE : <http://rmc.utm.my>

(Forms & Guidelines ⇌ Research Process ⇌ Appointment of Post Doctoral)

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Applicants must complete the information below and tick (✓) before forwarding the application. Please attach this checklist together with application documents :

		<u>Post Doc</u>	<u>RMC</u>
i)	Salary Form ( <i>Verify by RA Dean/TDPI/Chair</i> )	<input type="checkbox"/>	<input type="checkbox"/>
ii)	Post Doctoral Application Form	<input type="checkbox"/>	<input type="checkbox"/>
iii)	Copy of Passport ( Every Pages)/ Identity Card (I.C)	<input type="checkbox"/>	<input type="checkbox"/>
iv)	Copy of Current Visa	<input type="checkbox"/>	<input type="checkbox"/>
v)	Copies of Academic Certificates ( <i>PhD or Senate Approval Letter/Masters/Degree/Diploma</i> )	<input type="checkbox"/>	<input type="checkbox"/>
vi)	Certificate of TOEFL/ IELTS	<input type="checkbox"/>	<input type="checkbox"/>
vii)	Curriculum Vitae	<input type="checkbox"/>	<input type="checkbox"/>
viii)	Passport Size Photograph	<input type="checkbox"/>	<input type="checkbox"/>
ix)	Research Proposal	<input type="checkbox"/>	<input type="checkbox"/>
x)	List of Publication ( <i>Published/ In Press publication only</i> ) – <i>Kindly follow the format given.</i>	<input type="checkbox"/>	<input type="checkbox"/>
xi)	Front Page of Listed Publication only.	<input type="checkbox"/>	<input type="checkbox"/>
xii)	Submit all Progress Report & Final Report (for extension)	<input type="checkbox"/>	<input type="checkbox"/>

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**POST DOCTORAL APPLICATION ACCEPTING SLIP**

RMC recommends the application submitted is complete and complies with all conditions set for the further processing by the Secretariat of Post Doctoral.

All the problems arise or if you want to check, receipt slips should be used as a reference in order to facilitate review of the RMC.

RECIPIENT NAME: ..... DATE .....