WHOVA ATTENDEE USER GUIDE

More details can be access at: https://whova.com/pages/whova-app-user-guide/

SIGN IN TO WHOVA

Sign in can be made either through mobile app or web app.

ON MOBILE APP

1. Enter the email address you used for event registration or use your social media account.
   Note: To automatically log in to RCEE2020, please make sure to use the email you used when registering for the event.
2. Create a password and type in your name.

3. Edit your profile. Other attendees will use this to network with you.

4. The app will take you to RCEE 2020 page automatically.

ON WEB APP

All sessions in RCEE are live streaming, we suggest that you use Chrome browser for the web app. Some streaming software may have compatibility issues with other browsers.

1. The webapp link for the event is given below. Click to open the page.

   https://whova.com/portal/webapp/wsftf_202008/

2. Click "Sign up here" if you don't have an account yet, and fill in your email and password.
   Note: Please make sure to use the email you used when registering the event. Otherwise it won't allow you to join the event.
3. The app will automatically take you to the event main page.

VIEW THE AGENDA AND PLAN YOUR SCHEDULE

ON MOBILE APP

1. Find the Agenda tab at the bottom of the screen. You should see a list of sessions for that day.
2. You can move through different days by selecting the date you want to view on the calendar at the top of the agenda.
3. Browse or search for sessions on the top bar.
4. Once you find the session you want to access, tap on it.
5. If the session is live, it will begin playing immediately upon entering. Otherwise, a message will indicate the scheduled start time.
6. If the session hasn't occurred yet, you can click Add to My Agenda to put the session on your own personal agenda and set a reminder.

ON WEB APP

1. Find the Agenda tab on the side of the screen. You should see a list of sessions for that day.
2. You can move through different days by selecting the date you want to view on the calendar at the top of the agenda.
3. Browse or search for sessions on the top bar.
4. Once you find the session you want to access, tap on it.
5. If the session is live, it will begin playing immediately upon entering. Otherwise, a message will indicate the scheduled start time.
6. If the session hasn't occurred yet, you can click Add to My Agenda to put the session on your own personal agenda.